

TOWN OF ACWORTH, NEW HAMPSHIRE
Selectmen
Approved Minutes for Business Meeting of July 15, 2024 at 6:30 p.m.
Town Hall, 13 Town Hall Rd, Acworth, NH 03601

SELECT BOARD PRESENT: Jim Jennison; Kathi Bradt; Ryanne Schoonover

STAFF PRESENT: Charlotte Comeau, Town Administrator; Jennifer Bland, Hwy Admin/EMD; Melinda Loiselle, Treasurer

OTHERS PRESENT: Michael & Judy Aron; Rep. Hope Damon; Mark Goodwin; Bill & Mary Hildreth; Steve & Lori Murray; Mark Wilson

CALL TO ORDER: Jim called the meeting to order at 6:30 p.m.

2021 FLOOD RESPONSE:

- No check-in today. There are four outstanding projects.
- Judy said she spoke with Director Buxton and the Governor's office regarding the 5% state reimbursement for the 2021 flood which the town has been waiting for a response. The holdup is they're still writing the rules to the program. They have just finished and it is being reviewed at their legal dept. and should be done shortly. It will then need to be approved by Joint Legislative Committee on Administrative Rules (JLCAR). That process should be done within the next 2-3 months. After that we can receive the appropriation.
- Jennifer said Category Z, all the administrative costs have been submitted.

2023 FLOOD RESPONSE:

- Started out with 13 projects, reimbursement for 3 have been approved. Some are waiting for information from the Engineer.

MINUTES: Meeting of 7/1/24: On a motion by Ryanne, seconded by Kathi; *the Board voted to approve. Motion passed.*

BILL MANIFEST: On a motion by Kathi, seconded by Ryanne; *the Board voted to approve and sign. Motion passed.*

PAYROLL MANIFEST: 7/11/24: On a motion by Ryanne, seconded by Kathi; *the Board voted to approve and sign. Motion passed.*

HIGHWAY DEPARTMENT:

- Highway Report:
 - They've been grading, raking roads, cleaning ditches.
 - The 2,000 hour service was done on the loader, 1,000 hour service on the backhoe and service on the Dodge.
 - The Int'l is still at the shop for repair of the transmission. This falls under a recall and won't be billed.
 - They put stone in front of the town garage to make it look nicer.
 - Kathi asked about mowing. They've been calling around getting prices and going to wait a little longer so it only has to be done once.
- Milliken Brook Rd-Road Improvement: Another road improvement application was submitted by a different contractor due to additional work required. There was discussion on adding wording to the application that work needs to be done within 3 months and can be extended with approval from the Selectmen. Also to add provide pictures at completion of the project. On a motion by Kathi, seconded by Ryanne; *the Board voted to approve and sign this application and to send a letter to the applicant of the 1st application letting them know a new permit has been signed. Motion passed.*
- Jim asked about the Gove Rd work done by Mr. Chase. Jennifer said it's a mess. There are trees pushed into the wall which has knocked stones off the wall. Jim will go out with Jennifer to assess. Jennifer said Collin is very upset with the result of the road. Mr. Chase described it differently than how it looks.
- Alternate Project: There has been discussion on using the funds to rebuild Derry Hill Rd. They have reached out to R&D Paving and Continental Paving for quotes. They will be coming out this week to look at it further in order to provide quotes. Jennifer said we will need an RFP for this. By getting the quotes it will give us an idea of what we would need then we can make a decision. Collin and Jennifer have already started working on the RFP.

PLANNING BOARD UPDATE: None

CONSERVATION COMMISSION UPDATE: Ryanne. Met Wed July 10.

- The turbidity meter arrived.
- Re-elected Chairs, there were no changes.
- Discussion on Crescent Lake. The water shed assessment process has begun. They have hired Stone Engineering and expect a formal report in about a year. They'll review water quality, how water channels in, what could be polluting the water and make suggestions on projects.
- Discussion on performing a wetland assessment for Keyes Hollow.
- Discussion on having a community forum to discuss the Conservation Plan which is tentatively scheduled for September.

PUBLIC: None

ACTION ITEMS:

- Report of Cut: Bassinne: M236 L8, M239 L5&6: On a motion by Jim, seconded by Kathi; ***the Board voted to approve and sign. Motion passed.***
- Public participation during Selectboard meetings policy: On a motion by Kathi, seconded by Ryanne; ***the Board voted to approve with the following addition at the end: "all of the above is at the Selectboard's discretion". Motion passed with Jim opposing.*** Charlotte will make the addition and bring it back for signature at the next meeting.
- Deed for Honey Brook State Forest-Prouty property lot M250 L2: On a motion by Kathi, seconded by Ryanne; ***the Board voted to approve and sign the deed transferring this property to the state. Motion passed.***

DISCUSSION:

- Compliance-Kelin: Charlotte said she did not receive a response from Kelin or the attorney. Consensus was to send the letter certified.
- Email re: Floodplain development permitting process: Charlotte will call Sarah to review this for clarification.
- Upcoming tax deed (any waivers due by 8/30): Charlotte will have Marianne provide an update for the meeting on 8/5.

On a motion by Ryanne and seconded by Kathi; ***the Board voted to adjourn at 7.18 p.m. Motion passed.***

Respectfully submitted,
Charlotte Comeau
Town Administrator