

Small Roads Project Meeting Minutes – August 2, 2022

7pm in the Town Hall

Attendance: Mark Girard, Ray LeClair, Jen Bland, Gary Baber and Gregg Thibodeau

- **July 12th meeting minutes passed. Motion made by Gary; 2nd Ray LeC.**
- **Review completed and upcoming physical road inspections**
 - Inspections completed for Livermore, Currier and Quarrier.
 - Livermore is in poor shape, needing significant repairs and maintenance. **Action Item:** Flood effort will be assessing this road. Jen to obtain the completed analysis and cost to repair.
 - Currier is only partially in Acworth and that small portion is in very good shape requiring minimal maintenance.
 - Ryan Road – Class V Road; 4 years not maintained; has some commercial use; Bascom plows this road.
 - Plan was to complete the remaining 5 roads between Aug 10th and the 17th.
- **Review historical information**
 - Frank was not in attendance. **Action Item:** Gregg to contact Frank to determine what he has found to date.
 - Committee will need to ensure that meeting minutes are reviewed for all the roads.
 - Recommendation made to use August 23rd to review the historical files. **Action Item:** Jen to organize files to enable review.
- **Costs**
 - Towns Capital Improvement Plan (CIP) references vehicle replacement costs
 - 3 categories of costs that we want to include are:
 1. Cost to bring road up to minimal standard (repair damage, issues, etc.)
 2. Cost to maintain the road
 3. Vehicle Replacement Cost
 - Action Item: Jen to obtain costs to bring roads up to minimal standard from the flood work. We can use that to extrapolate a number to use per mile for the others.
 - **Action Item:** Jen to determine who funded the work that was completed on the Echo Valley Bridge.
 - State funds Acworth at approximately \$1,437 per mile for Class IV and Class V.
- **Complete development of the evaluation criteria**
 - It was agreed that if a road supports more than 1 parcel owner and more than 1 residence that it would be added to the argument to not change the road from its Class V rating. We also agreed that this would also be weighted against the other evaluation criteria.
 - **Action Item:** Gregg to begin working on a matrix to capture the evaluation criteria for each road.

- **Action Item:** Committee will review each road to ensure that all the physical inspections have a rating associated to it for maintenance effort and the effort to bring the road up to a minimal standard.
- **Status, action items and other recommendations**
- **Next meeting & inspections dates**
 - Ryan road will leverage assessments being completed by FEMA for the flood
 - Inspections for the last 5 roads was planned for 10 and 17 August.
 - Jen will chair our next meeting on 23 August. That meeting will focus on finishing the historical file reviews.

Members

Gregg Thibodeau
 Jennifer Bland
 Gary Baber
 Mark Girard
 Brenda Melius
 Ray LeClaire
 Frank Emig

Meeting Schedule

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|------|----------------|------------------------|
| Jun: | 21-Jun-22, Tue | |
| Jul: | 12-Jul-22, Tue | |
| Aug: | 02-Aug-22, Tue | |
| Aug: | 23-Aug-22, Tue | ** Gregg not available |
| Sep: | 13-Sep-22, Tue | |
| Oct: | 04-Oct-22, Tue | |
| Oct: | 25-Oct-22, Tue | |
| Nov: | 15-Nov-22, Tue | |
| Dec: | 06-Dec-22, Tue | |
| Dec: | 27-Dec-22, Tue | |