

TOWN OF ACWORTH, NEW HAMPSHIRE
Selectmen
Approved Minutes for Meeting of September 6, 2022 at 6:00 p.m.
Town Hall, 13 Town Hall Rd, Acworth, NH 03601

SELECT BOARD PRESENT: Jim Jennison; Ray Leonard; Kathi Bradt

STAFF PRESENT: Charlotte Comeau, Administrative Assistant; Collin Crosby, Highway Employee; Lester Darrell, Highway Employee; Melinda Loiselle, Treasurer

OTHERS PRESENT: Jennifer Bland, Health Officer/EMD; Erin Darrow, Engineer; Glenn Elsesser; Mark Girard; Gregg Thibodeau; John Tuthill

CALL TO ORDER FOR MEETING: Jim called the meeting to order at 6:00 p.m.

On a motion by Jim seconded by Kathi; ***the Board voted by roll call vote to enter into NPS pursuant to RSA 91-A:3 II (a) at 6:00 p.m. Motion passed.***

On a motion by Jim, seconded by Kathi; ***the Board voted to exit NPS and reconvened public meeting at 6:45 p.m. Motion passed.***

FLOOD RESPONSE:

- Received RFP for Derry Hill Project 3C reclaiming. Discussion took place about the amount of money left on the loan to use. Kathi stated we are within where we need to be money wise. Erin said that there will be FEMA site inspections Wednesday and Thursday on Derry Hill and we will know better if all of this will be reimbursable.
- Jim recommends paving Charlestown Rd and possibly some of Derry Hill. He thinks paving Charlestown Rd is more important than grinding Derry Hill right now. Erin thinks the ditching on Derry Hill will make a big difference for the winter.
- Discussion took place for an RFP for paving which includes FEMA work and switch out culvert on Charlestown Rd which doesn't involve FEMA.
- Jim suggested to keep the RFP for grinding open and make a decision in a week. The Board will meet Monday the 12th at 5:30 to review the RFPs and make a decision.
- Glenn asked if we have confirmation with the contractor about the open contracts that are on hold. Erin said she has had email correspondence with both Josh and Toni they have communicated they understand.

MINUTES: Meeting minutes and NPS of August 30, 2022: on a motion by Kathi, seconded by Ray; ***the Board voted to approve minutes as written. Motion passed.***

BILL MANIFEST: On a motion by Kathi, seconded by Ray; ***the Board voted to approve and sign. Motion passed.***

PAYROLL MANIFEST: Jim asked Ray about the overtime for last pay period. Ray stated he had called a meeting on Saturday and didn't realize the employees would put the time in. Charlotte said that if an employee is called in we are to pay them a minimum of 2 hours. Jim stated that this type of thing has to be a board decision. On a motion by Ray, seconded by Kathi; ***the Board voted to approve and sign a revised payroll manifest with corrected time period. Motion passed.***

HIGHWAY DEPARTMENT REPORT: Jennifer said there was not much of an update since last week. She is working on a spreadsheet prioritizing what needs to be prepared to what we can afford.

- The 550 is going in for inspection on 9/8 at Gendron's. Then the 5500 will go when the 550 is picked up.
- Western Star and Int'l is at Reeds for inspection.
- Broadband was installed on 9/1
- Jennifer asked if they were supposed to order the parts for the grader or hold off. Consensus was to bring to the Board costs for everything that is currently needed and they will review.
- Met with Fuzzy Brothers last week and Ben is sending email on a breakdown on what needs to be done for the crushing.
- Trench box at the shop is too big for anything they have. Consensus was to hold on to it for now.
- Glenn will stop by the shop to take pictures of the 250 truck to put on Municibid as it won't pass inspection.

PUBLIC: Roger Belliveau, II, purchasing property at 557 Cobb Hill Rd M258 L14 presented a Class V/VI road improvement form. On a motion by Kathi, seconded by Jim; ***the Board voted to approve and sign contingent that the abutters are notified. Motion passed.***

ACTION ITEMS:

- Intent to Excavate: Sawmill Farms LLC. M253 L9. After some discussion regarding the property having a new owner, on a motion by Kathi, seconded by Jim; ***the Board voted to hold until the next meeting after Charlotte checks with DRA to check the process if any, on change of ownership. Motion passed.***
- Building Permit: W. Wear M246 L30. On a motion by Kathi, seconded by Ray; ***the Board voted to approve and sign. Motion passed.***
- MS-1: On a motion by Kathi, seconded by Ray; ***the Board voted to approve and sign. Motion passed.***
- Letters to Mr. Magliano; Charlestown Selectboard and Cold Pond Land Trust: On a motion by Kathi, seconded by Jim; ***the Board voted to approve and sign all letters. Motion passed.***
- Compliance: On a motion by Kathi, seconded by Jim; ***the Board voted to approve and sign the letter to Todd Morse regarding more than one camper. Motion passed.***

DISCUSSION:

- Speed limit: NHMA stated that the selectboard doesn't need to hold a public hearing to implement a speed limit, only a public meeting and the board is allowed to regulate a class VI road. Gregg said that the town zoning ordinance states that if there is speed or traffic issues, the BOS has the right to administer violations or penalties.
- Dodge Book Rd: Discussion took place on another complaint recently filed when walking on Dodge Brook Rd. Kathi stated it appears Concom has a path with a paper trail to be provide to interest parties. ConCom will begin engaging with the abutters regarding making an area for two parking spaces in the town right away and on the abutters property. Gregg said they will also need to notify the State Police and ask them to be there when the abutter meeting takes place. He thinks that every time we get a complaint that the property owner should get a note as well. Greg will let Charlotte know once there is a date.
- Letter from Unity Selectmen regarding joint perambulation and email from Charlestown: Charlestown invited Acworth and Unity to their meeting on 9/21 at 6:30 regarding the town line survey. The Board asked Charlotte to respond to Unity regarding their letter and respond to Charlestown they can attend.
- Selectmen coverage for the primary: Jim can do 10-1:30, Kathi will do 1:30-5:00 and Ray will do 5:00-7:00.

NON-PUBLIC SESSION (NPS): On a motion by Jim seconded by Kathi; ***the Board voted by roll call vote to enter into NPS pursuant to RSA 91-A:3 II (a) at 8:20 p.m. Motion passed.***

On a motion by Kathi, seconded by Jim; ***the Board voted to exit NPS and reconvened public meeting at 9:30 p.m. Motion passed.***

On a motion by Kathi, seconded Jim; ***the Board voted to adjourn at 9:30 p.m. Motion passed.***

Respectfully submitted,



Charlotte Comeau
Administrative Assistant