

BUILDING PERMIT APPLICATION PROCESS AND INFORMATION SHEET

BUILDING PERMITS ARE REQUIRED to erect or relocate any dwelling, building or structure or alter the bulk of any dwelling, building or structure. Structure means anything constructed or erected with a fixed location on the ground, or attached to something with a fixed location on the ground. Examples include a swimming pool, pier, billboard, tennis court, gazebo, antenna over 20 feet high or over 36 inches in diameter and greenhouses. It shall not include a fence or a minor installation such as a mailbox, flagpole, lamppost, doghouse, or well covering. (Zoning Ordinance).

APPLICATIONS ARE AVAILABLE from the Board of Selectmen's office or on-line at acworthnh.net.

APPLICATIONS SHOULD BE SUBMITTED to the BOS office with the required fee.

APPLICATIONS WILL BE CONSIDERED at the next regularly scheduled BOS meeting on the first, third and fifth Mondays of each month. Agendas are prepared the Thursday before each meeting.

APPLICATIONS FOR PROJECTS ON CVI OR PRIVATE ROADS will be referred to the Planning Board for Site Review the fourth Monday of each month and reconsidered by the Board of Selectmen on receipt of PB's recommendations.

APPROVED APPLICATIONS will be mailed or emailed to applicants during the week following their approval except those for projects on CVI of Private Roads for which a Waiver of Town services and ADUs for which an Acknowledgment first need to be filed with the Sullivan County Registry of Deeds.

APPLICATIONS WHICH ARE DENIED may be appealed to the Zoning Board of Adjustment; application and instructions available from Board of Selectmen's office.

WETLANDS PERMITS ARE REQUIRED for excavation, dredging, filling or construction in or on the banks of any surface water or wetlands. Surface water includes lakes, rivers, brooks and perennial or seasonal streams. Wetlands are identified by certain vegetation which grows in water saturated soils. Questions: NH Wetlands Bureau 271-2147.

NH SHORELAND PROTECTION ACT places restrictions on construction and maintenance within 250' of Crescent Lake and the Cold River in Acworth. Questions: NHDES 271-2147.

ACWORTH CONSERVATION ZONE restricts building and site work within 100' of all stream banks and shores of all natural ponds and lakes. ZBA may permit certain uses, see Zoning Ordinance.