

Acworth Cemetery Trustees Minutes October 27, 2022

Present: Sexton Kris Fenderson, Trustees Claudia Istel, Lillie LeBlanc, and Helen Frink, Chair.

Minutes of September 15, 2022 were approved.

Sales of Lots: none

Burials: none

Mowing: Invoice of Oct. 16 in the amount of \$3,150 was approved and signed for payment. Total spent through latest bill: \$15,036 (budget was \$14,000). We expect one final mowing invoice for cemetery fall cleanup.

Other Business: Record Keeping

NH RSA 289:5 Cemetery Records. – The corporate officer or designee of a cemetery corporation or town cemetery trustees charged with the responsibility of operation and administration of any cemetery under their control shall keep a record of every burial showing the date of burial and name of the person buried, when these particulars can be obtained, and the lot, plot, or part of such plot or lot, in which the burial was made. Such records shall also be kept of every private burial site within a municipality by the owner of the land containing the burial site, and a copy of the information shall be supplied to the cemetery trustees who will maintain the municipal records of such sites. A copy of such record, duly certified, shall be furnished to any person on demand and payment of a fee established in compliance with RSA 91-A:4. The location of each cemetery and private burial site may be annotated on the municipal tax map.

Volunteer Lorraine LaCasse has created one Excel spreadsheet showing all burials in the new part of the Hill Road cemetery and a separate spreadsheet organized by lot purchaser. Her detailed and organized spreadsheets are an ideal way to document and preserve the information we are required to maintain.

Sexton Kris Fenderson is transferring cemetery records to Helen Frink, who will sort them and file them in appropriate the file cabinet in the town hall office. The files should include digital copies of minutes and sexton's records of lot sales, cremations, burials, etc.

The Selectboard needs to receive our draft budget by November first (See below). The budget line for lawn care has been increased in the draft budget due to the higher costs experienced this year. And for the same reason, we are deferring monument repair this year. In 2023 the Sexton will identify and mark monuments to be repaired, prioritizing large monuments in the old part of the Hill Road cemetery.

No survey has been done for the last few years. Kris Fenderson will attempt to map or plot lot lines in the northeast corner of the cemetery, using the existing boundary map.

Next Meeting Date November 10, 2022 4 PM.

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