

TOWN OF ACWORTH, NEW HAMPSHIRE
Selectmen
Approved Minutes for Business Meeting of August 31, 2026
Town Hall, 13 Town Hall Rd, Acworth, NH 03601

SELECT BOARD PRESENT: Kathi Bradt; Katy Haas

STAFF PRESENT: Charlotte Comeau, Town Administrator; Melinda Loiselle, Treasurer

OTHERS PRESENT: Glenn Elsesser; Peggy Starks; Gregg Thibodeau; Robin Ungeheuer

CALL TO ORDER: Kathi called the meeting to order at 6:30.

MINUTES: On a motion by Katy, seconded by Kathi; ***the Board voted to approve. Passed.***

BILL MANIFEST: On a motion by Katy, seconded by Kathi; ***the Board voted to approve and sign. Passed.***

PAYROLL MANIFEST: On a motion by Katy, seconded by Kathi; ***the Board voted to approve and sign. Passed.***

HIGHWAY DEPARTMENT:

- Work report/work plan (for detailed reports go to <https://www.acworthnh.net/highway>):
 - Graded and rolled Nye, McLaughlin, Polly Hill, Grange Hall, Sawmill & Grout Hill Roads
 - Washed bridge decks on Echo Valley and Forest Rd
 - Roadside mowed Charlestown, Gove, Heino, Lufkin Loop and Turkey Shoot Roads
 - Met with Carole Wallace on River Rd to inspect three culverts
 - Attended Certified Culvert Maintainer Recertification training
 - Cleaned culvert inlets on McLaughlin Road
 - Cleared brush across from Gove Road
 - Worked on Road Maintenance Plan
- Polly Hill Update: The assessors stated there is currently a 10% reduction for the “topo/steep” on the property value and they could make a further adjustment for the road cutting through the property suggesting another 10% reduction. On a motion by Kathi, seconded by Katy; ***the Board voted to accept the assessor’s recommendations after notifying Robin. Passed.***
- The Highway Dept has ordered “pedestrian crossing” signs for the top and bottom of Polly Hill Road.
- Springfield Paving has given a quote to grind Forest Rd for \$7,499. It was the only quote highway could get. Charlotte checked with NHDRA on whether some of the remaining funds from CPR paving article could be used for this. She was told “since article 6 was an individual article and not special, the money can be transferred to be used on something else”. Consensus was to transfer \$7,499 from part of the remaining funds from CPR to use for this project.

PLANNING BOARD: Katy.

- Reviewed the TV antenna application and determined it did not fall under the telecommunication zoning and based on the footprint of the proposed structure it didn’t require a building application.
- Worked on updates to the driveway application.
- There was discussion on the CIP. Kathi asked if anyone that has been discussing the CIP through social media attended the meeting. Katy said they didn’t.
- A PB member had to resign. They appointed an alternate to a full member until March at which point they would go on the ballot for the remaining term.

CONSERVATION COMMISSION: Gregg said they have 2 assessments being coordinated for the Keyes Hollow Assessment. He wanted to make sure the Board knew what they were doing. There are 4 private properties abutting this effort and the rest is town property. The abutters will be notified.

Discussed overlapping activities on CLR. Discussed the 319 grant pre application being worked on. He said there needs to be a town contact person and Gregg was willing to be that person. On a motion by Kathi, seconded by Katy, ***the Board voted to authorize Gregg to represent the town for the purposes of the 319 grant process. Passed.***

PUBLIC: Glenn asked about the status of FRB. Charlotte said they are still working on the ROWs for the abutters. Construction should go out to bid by the end of the year or first of next year.

ACTION ITEMS:

Building Apps: Acworth Historical Society M246 L12. Kathi stated this was for an addition to the store. Due to Kathi being a member of the Historical Society, she had to recuse herself. This will need to come back to a meeting when there is a quorum. Kathi pointed out that the side boundary that is adjacent to the Lord's property is less than the required setback so this would be referred to ZBA.

Demo. and Building App.: P&R Hallee M201 L75. On a motion by Kathi, seconded by Katy; ***the Board voted to approve both and sign. Passed.***

Junkyard compliance letter M246 L63: On a motion by Kathi, seconded by Katy; ***the Board voted to approve and sign. Passed.***

Conservation Easement Issue letter: On a motion by Kathi, seconded by Katy; ***the Board voted to approve and sign. Passed.***

MS-1: On a motion by Kathi, seconded by Katy; ***the Board voted to approve and sign. Passed.***

Debit Card: On a motion by Kathi, seconded by Katy; ***the Board voted to approve and sign. Passed.***

Delegation of Deposit Authority: Charlotte mentioned that because Marianne runs the checks through a scanner that gets deposited in the bank, DRA requires the Treasurer to delegate authority to the Tax Collector to do this. On a motion by Katy, seconded by Kathi; ***the Board voted to approve and sign. Passed.***

DISCUSSION:

Compliance-Gove Rd additional storage container: Bob confirmed there was an additional container. After some discussion there was consensus to engage legal for this new situation.

Gregg gave an update on Bowers Brook. There was some stone movement which had to be stabilized. There were still funds available to do this work and they received approval from DES. This will still be monitored on occasion.

On a motion by Katy and seconded by Kathi; the Board voted to adjourn at 7:29 p.m. Passed.

Respectfully submitted,
Charlotte Comeau,
Town Administrator