

TOWN OF ACWORTH, NEW HAMPSHIRE
Selectmen
Approved Minutes for Meeting of August 15, 2022 at 6:00 p.m.
Town Hall, 13 Town Hall Rd, Acworth, NH 03601

SELECT BOARD PRESENT: Jim Jennison; Ray Leonard; Kathi Bradt

STAFF PRESENT: Charlotte Comeau, Administrative Assistant; Mark McIntire, Road Agent; Ed Baker, Highway Employee

OTHERS PRESENT: Gary Baber, Fire Chief; Gregg Bascom; Jennifer Bland, Health Officer; Erin Darrow, Engineer; Glenn Elsesser; Mark Girard; Torrey Greene; Mr. Magliano; Josh Perry, JP Contractor; Gregg Thibodeau

CALL TO ORDER: Jim called the meeting to order at 6:00 p.m.

On a motion by Jim seconded by Kathi; ***the Board voted by roll call vote to enter into NPS pursuant to RSA 91-A:3 II (a) at 6:00 p.m. Motion passed.***

“RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.”

On a motion by Jim, seconded by Ray; ***the Board voted to exit NPS and reconvened public meeting at 6:52 p.m. Motion passed.***

On a motion by Jim seconded by Ray; ***the Board voted by roll call vote to seal the minutes, “because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board”. Motion passed.***

FLOOD RESPONSE:

- Erin presented a project planning for the roads for the next three year with an update figure of ~8 million dollars. There was some discussion on how we would get the projects done over the next 3 years.
- Kathi said that Melinda has started a conversation with the Bank to find out what options may be available to us regarding the loan.
- Kathi said it was relayed to us that at a point in the process on some of the big projects, when we can come up with a projected cost for the paving, the state could front the money rather than the town having to get a loan. However, the state and FEMA are talking differently about this and doesn't seem like it's something we should count on.
- Kathi spoke on whether we should accept the RFP for Derry Hill Project 3B or pave Charlestown Rd since money is limited.
- Ray asked for a price on milling for Charlestown Rd for now and pave later. Erin said we could do this but it would increase the overall cost of the project.
- Kathi suggested since the cost of projects are coming in under budget that we do the RFPs we have out for Derry Hill and then come back to Charlestown Rd when we know how much money is remaining.
- Erin stated that Charlestown Rd will be divided into 2 projects in order to get the reimbursement faster. FEMA has requested we do some additional ditching and replace a culvert on Charlestown Rd. In order to do this she recommended a change order to increase the amount on the contract by \$25,000. Erin will write the change order and the Board agreed for Jim to sign on Thursday.
- On a motion by Kathi, seconded by Ray; ***the Board voted to accept the change order and authorized Jim to sign. Motion passed.***
- On a motion by Kathi, seconded by Ray; ***the Board voted to accept the RFP for Derry Hill Project 3B. Motion passed.***

MINUTES: Meeting and NPS minutes of August 1 and August 8, 2022: on a motion by Kathi, seconded by Ray; ***the Board voted to approve meeting and NPS minutes as written. Motion passed.***

BILL MANIFEST: On a motion by Jim, seconded by Ray; ***the Board voted to approve. Motion passed.***

PAYROLL MANIFEST: On a motion by Kathi, seconded by Ray; ***the Board voted to approve. Motion passed.***

HIGHWAY DEPARTMENT REPORT: Policy for Compensation and hours worked: On a motion by Kathi, seconded by Jim; the Board voted and approved the policy and that Wednesday will be the official pay day and begin after Labor Day.

- Road signs for Gates Mtn. Class VI section: Greg spoke on 2 24-inch culverts that are exposed as well as large trenches and trees across the road. He recommends signs stating road is not maintained.
- Crushed gravel contract: Fuzzy Brothers provided a contract. Kathi asked Charlotte to ask them for a certificate of insurance.

- Highway Report:
 - Kathi noted that there is room in the budget to purchase tarps for the truck. Charlotte will let them know.
 - Rock on Ball Rd: Kathi said that there is sufficient funds in the budget to hire JP to remove the rock and also haul material while working on Hilliard, Grout and Ball Rd.
 - Equipment: Discussion on fixing equipment. Kathi mentioned to Ray that there is \$2k in the equipment line. Asked Ray if there are things that need to be done could he bring it to the board so it can be discussed.
 - 5500 Western Star needing tires: Ray is working on checking to see if recapped tires are an option.
 - 250 due for inspection: It won't pass. Find out what is needed and put on next agenda.
- Keyes Hollow Culvert email: Discussion took place on the email. Jim asked Greg and Mark G. if they could go out and look at it. Mark will check it out.

ACTION ITEMS:

- Intent to Cut: Road agreement for Sylvan Pond LLC/S Travers M216 L9. ***The Board voted to approve and sign. Motion passed.*** Intent to Cut G. Thibodeau Map 202 L4.1. On a motion by Kathi, seconded by Ray; ***the Board voted to approve and sign. Motion passed.***
- Building Permit: Magliano Map 201 L103. On a motion by Kathi, seconded by Ray; ***the Board voted to approve and sign contingent on Mr. Magliano checking with DES to see if a shore land permit is necessary and if so he would need to do that first as well as confirm the setbacks.***
- DRA PA-28 (Inventory of taxable property): On a motion by Kathi, seconded by Ray; ***the Board voted to approve and sign. Motion passed.***
- DRA PA-16 (Reimbursement for state forest): On a motion by Kathi, seconded by Jim; ***the Board voted to approve and sign. Motion passed.***
- Appointment form: On a motion by Kathi, seconded by Jim; ***the Board voted to approve and sign the appointment form for Terry Mattson to be an alternate member on the ConCom. Motion passed.***
- Town Forester: On a motion by Kathi, seconded by Jim; ***the Board voted to accept ConCom's recommendation for Jeff Snitkin to be the Town Forester. Motion passed.***
- Compliance:
 - Notice of violation:
 - Demurro: Discussion on his email response. Consensus was this was a stalling tactic and to prepare a response for the next meeting.

DISCUSSION:

- Letter regarding Dodge Brook Rd: ConCom is making their response. They are also working with the abutters to make a parking area on their property. Jim recommended we tell Ms. Dimarzio we have a written complaint. Kathi will help with a response.
- Recap of 5 Town Select Board meeting 8/5/22: Kathi recapped the discussion of the meeting. In general, the five towns are interested in networking and meet quarterly.
- Jim reported a complaint from Gove Rd. about OHRV's going up the road. Kathi said we did not close any roads to OHRV's. The game warden told him that if we leave them open the town is liable for posting speed and hazardous area signs.
- Kathi talked about the upcoming oil and propane rates. Consensus was that Charlotte could keep an eye on rates and lock in.

On a motion by Jim, seconded Kathi; ***the Board voted to adjourn at 8:30 p.m. Motion passed.***

Respectfully submitted,



Charlotte Comeau
Administrative Assistant