

**TOWN OF ACWORTH  
Planning Board**

**Application for Nonresidential Site Plan Review, Adopted 8-26-9**

**Submission Date:** \_\_\_\_\_

**Name of Owner:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

I, \_\_\_\_\_ (**signature of owner**) hereby apply for site review and acknowledge that I will comply with all ordinances and any stipulations of the Planning Board of the Town of Acworth in the development and construction of this project. Further, the agent identified below is authorized to act on my behalf in all matters relating to this application. I understand that if any of the site plan or application specifications are incomplete, the application will not be accepted. Furthermore, by filing this application I hereby give permission for any member of the Planning Board, the Conservation Commission, and such agents or employees of the Town or other persons as the Planning Board may authorize, to enter upon the property which is the subject of this application at all reasonable times for the purpose of such examinations, surveys, tests and inspections as may be appropriate. I hereby release any claim or right we may now or hereafter possess against any of the above individuals as a result of any examinations, surveys, tests and inspections conducted on our property in connection with this application.

**Location of Project/Business:** \_\_\_\_\_

**Tax map and lot #:** \_\_\_\_\_ **Zoning district** \_\_\_\_\_

**Agent if different from owner:** \_\_\_\_\_

**Address** \_\_\_\_\_

**Telephone#** \_\_\_\_\_ **Email** \_\_\_\_\_

**Project name and purpose:** \_\_\_\_\_

Will existing buildings be used with no new construction, expansion or site work? (Y/N)

Will the business owner be the only employee? (Y/N)

Does the business owner live permanently on the premises? (Y/N)

If yes to all, this is a minor Site Plan Review. Automatic waivers apply on page 2.

**Project/Business description** (*Must include* operation hours, estimate all customer and vendor traffic, on site traffic plan, proposed uses of any associated buildings, number of employees, list of utilities, any request for regulation waivers and reasons why; **Use additional sheet if necessary**):

**NRSPR Checklist:**

- Copy of deed with restrictions or easements\_\_\_\_
- Property boundary lines with dimensions\_\_\_\_
- Abutter and easement holder list\_\_\_\_
- Abutting properties uses\_\_\_\_
- Tax map noting site\_\_\_\_
- Name, address, license of plan preparer\_\_\_\_
- Flood zone designation\_\_\_\_
- List of federal or state permits required\_\_\_\_

**Plan specifications:**

	<i>Request</i>			
	<i>Included-</i>	<i>N/A-</i>	<i>Waiver-</i>	<i>PB action</i>
Show parking dimensions	_____	-	_____	-
Show waste disposal systems	_____	-	_____	-
Show exterior lighting/signage	_____	-	_____	-
Show hazardous waste accommodations	_____	-	_____	-
Show scale, north, lot sizes, relation to streets	_____	-	-#_____	-
Show grades, drainage, topography *	_____	-	-#_____	-
Show wetlands, water bodies, and natural features	_____	-	-#_____	-
Show dimensions/location of structures*	_____	-	-#_____	-
Show proposed landscaping/fencing	_____	-	-#_____	-
Show wells, power/phone lines*	_____	-	-#_____	-
Show snow removal/storm drain plan	_____	-	-#_____	-
Show soil erosion/sediment plan	_____	-	-#_____	-

*\*Existing and proposed. #Automatically waived for Minor Site Plan Review*

The Planning Board, at its sole discretion, may require such additional information as necessary to evaluate the proposal, or certifications of information by licensed professionals, costs to be born by the applicant.

**Fees paid: \_\_\_\_\_**

Formal Review ,  
 Minor 50.00      Other \$100

Request for Modifications      50.00

Request for Reconsideration      25.00

Earth Excavation      150.00+50.00

Postage for Cert Mail      7.00/abutter

Legal Notice      35.00

Registry of mylars      35.00

35.00