

TOWN OF ACWORTH, NEW HAMPSHIRE
Select Board
Approved Minutes for Business Meeting of October 5, 2026
Town Hall, 13 Town Hall Rd, Acworth, NH 03601

SELECT BOARD PRESENT: Kathi Bradt; Ryanne Schoonover; Katy Haas

STAFF PRESENT: Charlotte Comeau, Town Administrator; Melinda Loiselle, Treasurer

OTHERS PRESENT: Diane Dion-Bildstein; Gregg Thibodeau

CALL TO ORDER: Kathi called the meeting to order at 6:30.

MINUTES: On a motion by Katy, seconded by Ryanne; *the Board voted to approve with changes. Passed.*

BILL MANIFEST: On a motion by Ryanne, seconded by Katy. Kathi mentioned the last two bills which were paid for Bowers Brook were paid with grant money and the project is now closed. *The Board voted to approve and sign. Passed.*

Kathi reviewed the year-to-date report and stated overall we are in good shape.

PAYROLL MANIFEST: On a motion by Katy, seconded by Kathi; *the Board voted to approve and sign. Passed.*

HIGHWAY DEPARTMENT:

Work report/plan: <https://www.acworthnh.net/highway>

- Trail signs were installed at Dodge Brook Rd
- Pedestrian signs were installed on Polly Hill Rd
- Charlotte doesn't have all the details, but that Jennifer said everything went well for DMS Quarry meeting.
- The hazardous tree removal is on the church property, and Jennifer will be reaching out to them to let them know.

PLANNING BOARD: Katy. The driveway application was updated and is on the website.

- Looked at some drafts of changes in the zoning.
- Have an opening for an alternate member.
- Reviewed CIP.

CONSERVATION COMMISSION: None

PUBLIC: Gregg said the water quality group submitted the 319 grant which is a federal grant that can be used for improvements on CLR. Should be hearing back in November.

ACTION ITEMS:

Quitclaim deed: On a motion by Kathi, seconded by Ryanne; *the Board voted to approve and sign. Passed.*

Debit card: On a motion by Katy, seconded by Kathi; *the Board voted to approve and initial. Passed.*

Warrant for General Election: On a motion by Katy, seconded by Ryanne; *the Board voted to approve and sign. Passed.*

CRF deposit request: On a motion by Katy, seconded by Ryanne; *the Board voted to approve and sign. Passed.*

Intent to cut: M209 L15 Palmer. On a motion by Ryanne, seconded by Katy; *the Board voted to approve and sign. Passed.*

DISCUSSION:

Letter from HEB re: FRB on-site construction: They are asking for information that is required to be used in preparing the contract and bidding documents. As far as the bonding goes, Kathi said we don't have a policy for that. She said that HEB provided an example of typical responses and suggested we use what they have. Kathi would like to hear from Alstead to see what they did for the state bridge project contract there. It was also mentioned to ask HEB what typical insurance amounts for a project this size are.

Review of the FYI's: Letter from NHDES regarding a reported alleged violation for Map 201 Lot 59. Kathi asked if Charlotte would let Colleen know there will be a DES inspection. Gregg said whoever submitted the complaint will receive a letter as well.

- Notice of sale of real property: Property on 971 NH Rte. 123A, M246 L60 is being auctioned by the bank on Nov. 13.
- The two Tax Collector's deeds have been registered at the Sullivan County Registry of Deeds.
- The FEMA letter is to alert us that changes are being made to the flood maps which include Acworth. Jennifer does have a copy of the letter. Kathi asked to scan this to ConCom and bring this back up when Jennifer has reviewed.

Discussion on whether anyone has stepped forward to be on the Fall Mountain Regional District committee. Katy said Mary Lord has been a member of the committee and the Carlos' have also been participating. Kathi asked if we could reach out to Mary and ask her to keep us informed. Katy asked about getting an update from Sarah Vogel. Charlotte will reach out to schedule a time.

There have been questions regarding the renovations on 6 Beryl Mtn Rd. Bob P. had reviewed the plans and went to the site and didn't feel there was anything outside the application and plans that were taking place. Kathi asked if someone applies to do a project and they are not building as stated in the application what recourse do we have. Charlotte mentioned that the SB didn't approve the application, it was sent to ZBA. ZBA held a public hearing with the contractor, and owner as well as others attending. Plans were presented, discussion took place and ZBA approved it. Katy said she thinks people were not expecting the site to accommodate all those changes. She didn't think we could have done anything different as proper forms were filled out and approval from the State and ZBA was received. She was not sure the Select Board would be able to restrict in this case. Gregg said if there is a problem relating to building in the shoreland, a person could file a complaint online and DES will go out and look at it. Ryanne felt that the owner provided all the necessary documentation and didn't see a problem. However, Kathi felt that the existing footprint is being pushed out in other ways. The other objection Kathi heard from people is that it has a historic presence. People are upset regarding so much that is being done and destroyed something that had some historical significance in town. Ryanne disagreed, stating the owner went through the permitting process and it was approved. In her opinion not everything needs to remain historical.

On a motion by Kathi and seconded by Katy; ***the Board voted to adjourn at 7:41 p.m. Passed.***

Respectfully submitted,
Charlotte Comeau,
Town Administrator