

REQUEST FOR PROPOSALS: FLOOD REPAIRS: RYAN ROAD, PARSONS ROAD, BASCOM HILL ROAD, DUNCAN ROAD, HOAGLAND ROAD, CLARK ROAD

Town of Acworth Project 14

The Town of Acworth is inviting proposal submissions for road repairs resulting from rainstorm damage incurred July 29, 2021. The event has State and Federal disaster declarations and has been designated DR-4624.

Generally, work will be done under the supervision of the Town and its engineer. All work will meet Federal Emergency Management Agency (FEMA) and NH Department of Environmental Services (NHDES) requirements.

The scope of work for this RFP covers the remaining repairs on the project roads in Acworth including but not limited to the following:

1. Restoration of drainage ditches and stormwater management infrastructure, as needed.
2. Placement of gravel that meets the New Hampshire Department of Transportation (NHDOT) specification for crushed gravel, specifically NHDOT Specification 304.3.
3. Road grading of gravel placement.
4. Dust control, as needed.
5. Additional work as directed by Engineer.

Proposals shall include:

1. Proposer's company, individual and point of contact names and contact information;
2. A description of qualifications, similar projects and FEMA experience with references;
3. A description of in-house and subcontractor rates, materials costs and estimated project time;
4. Certificate of Insurance and W-9.

Criteria for proposal selection will include:

1. Demonstration of project understanding including history of site and conditions;
2. Demonstration of willingness to work with Town engineer;
3. Completeness of time and materials description;
4. References from previous similar projects;
5. Estimated cost with breakdown as appropriate.

Proposal submission:

1. Proposals shall be submitted no later than noon Thursday, June 30, 2022;
2. Proposals shall be addressed to Board of Selectmen: [townoff@sover.net](mailto:townoff@sover.net);
3. For submission questions please contact Charlotte Comeau, M-T, 8AM-1PM, 603-835-6879;
4. For project questions please contact Town engineer, Right Angle Engineering, PLLC, Erin Darrow, P.E., [erin@rightangle.engineering](mailto:erin@rightangle.engineering), 603-443-7815.

The Town reserves the right to reject any and all proposals and adheres to all State and Federal nondiscrimination criteria. This request does not obligate the Town for any costs associated with proposal preparation. FEMA does not require acceptance of the lowest cost proposal.

This project is capped at \$200,000. Contractors submitting Time and Materials proposals exceed the project cap at their own risk unless agreed upon in writing by both parties in advance.

On acceptance, the successful bidder will submit a contract which includes provisions required by FEMA under 2CFR 200:317-327, FEMA Quick Reference Guide attached.



**FEMA**

## Required Contract Provisions: Quick Reference Guide

KEY	
Required/Recommended Provision	<input type="checkbox"/>
Required/Recommended Provision and Required Exact Language	<input type="checkbox"/>
Not Required for PA Awards (Grants)	<input type="checkbox"/>

	Required Provision	Contract Criteria	Sample Language?
1.	Legal/contractual/administrative remedies for breach of contract	> Simplified Acquisition Threshold (\$250k)	No. It is based on applicant's procedures.
2.	Termination for cause or convenience	> \$10k	No. It is based on applicant's procedures.
3.	Equal Employment Opportunity	Construction work	Yes. 41 CFR Part 60-1.4(b)
4.	Davis Bacon Act	Construction work	<b>Not applicable to PA grants</b>
5.	Copeland Anti-Kickback Act	Construction work > \$2k	<b>Not applicable to PA grants</b>
6.	Contract Work Hours and Safety Standards Act	> \$100k + mechanics or laborers	Yes. 29 CFR 5.5(b)
7.	Rights to inventions made under a contract or agreement	Funding agreement	<b>Not applicable to PA grants</b>
8.	Clean Air Act and Federal Water Pollution Control Act	>\$150k	Yes
9.	Debarment and Suspension	All	Yes
10.	Byrd Anti-Lobbying Amendment	All (>\$100k: Certification)	Yes. Clause and certification
11.	Procurement of Recovered Materials	Applicant is a state or political subdivision of a state. Work involves the use of materials.	Yes

