

TOWN OF ACWORTH, NEW HAMPSHIRE
Selectmen
Approved Minutes for Meeting of July 5, 2022 at 7:00 p.m.
Town Hall, 13 Town Hall Rd, Acworth, NH 03601

SELECT BOARD PRESENT: Jim Jennison; Ray Leonard; Kathi Bradt

STAFF PRESENT: Charlotte Comeau, Administrative Assistant; Mark McIntyre, Road Agent

OTHERS PRESENT: Jennifer Bland, Health Officer; Erin Darrow, Engineer; Glenn Elsesser; Josh Perry, Contractor

CALL TO ORDER: Jim called the meeting to order at 7:00 p.m.

MINUTES: Meeting minutes of June 20, 2022: on a motion by Kathi, seconded by Ray; ***the Board voted to approve meeting minutes as written. Motion passed.***

BILL MANIFEST: On a motion by Kathi, seconded by Jim; after some questions, ***the Board voted to approve. Motion passed.*** There was discussion on the highway debit card statement and that Charlotte will start to provide the statement to the board since these costs do not appear on the bill manifest.

PAYROLL MANIFEST: On a motion by Kathi, seconded by Ray; ***the Board voted to approve. Motion passed.***

FLOOD RESPONSE:

- Review of proposals from JP Trucking and United Construction for the three RFPs. Project 7 is for Milliken Brook Rd. Project 14 are roads associated with Crane Brook: Ryan, Parsons, Bascom Hill, Duncan, Hoagland and Clark Rds. Project 15 is Campbell, Quarrier and Livermore Roads. After some discussion on comparisons between the two contractor's RFPs a motion was made by Kathi, seconded by Jim; ***the Board voted to accept the RFPs from JP Trucking due to their familiarity with FEMA and the town. Motion passed.***
- Jim asked Josh about the broken underdrain on Luther Hill. Josh said they fixed it. The pipe is rotted. He doesn't think it has to do with flood damage but rather the age. They traced it up the middle of the road. Josh doesn't recommend replacing it until the next time Luther Hill is paved.
- Glenn asked Erin and Josh about the drainage problem on Derry Hill near their lower driveway. Erin will look at it tomorrow.
- Erin recommends to put Jersey barriers on Nye Rd for safety precautions. Mark M. will go tomorrow and set them up. Charlotte will email Mark Goodwin to let him know.

HIGHWAY DEPARTMENT REPORT:

- Got delivery of calcium chloride today
- Mark spoke about the two quotes from Bazin & Fuzzy Brothers for crushing. Bazin was \$6.55/yd. & Fuzzy Brothers was \$6/yd. This would be only gravel as there is currently enough sand for 3-4 years. Mark said he would like to try Fuzzy Brothers. On a motion by Kathi, seconded by Ray; ***the Board voted to accept Fuzzy Brothers quote.*** This amount is in the budget. Kathi asked Mark to let them to get a contract to Charlotte.
- Discussion on sending a thank you letter to the Fire Department thanking them for washing the bridges.
- Review of a quote for getting LED lighting for the shop. After review of the highway budget consensus was to put this in the budget for next year. Mark said we also need to consider building repair. Most of the bottom of the building and roof is rotten and starting to get leaks. Kathi told Mark that we need a number this fall for budgeting.
- Mark and Jennifer checked out Black North/Walker Rd that was referenced in the letter from the Unity BOS. Mark said there wasn't any major changes on the road, just stone put in. Jennifer said the Unity BOS thought Acworth was receiving FEMA funds for that Class VI road and they wanted to have input on what we were doing. Jennifer told them we are not receiving FEMA funds for this and because it is a Class VI road we don't maintain it.
- Mark talked about Ruggiero bringing in 3 or 4 boxes to put metal culverts into. He thought we may get more money back if we take it to the scrap yard ourselves. Jim asked Mark to get a price from Ruggiero for them to truck it.
- Discussion took place on purchasing 4 truckloads of material from JP Trucking so better material can be put down to pack the road when grading. There is \$5k in the budget which would cover this. Consensus was for Mark to proceed.

PUBLIC: None

ACTION ITEMS:

- Building permits: None
- Quitclaim deed: One deed from the auction of town property. On a motion by Kathi, seconded by Ray; ***the Board voted to approve and sign. Motion passed.***
- On a motion by Kathi, seconded by Ray: ***the Board voted to approve and sign letter asking to excuse Mark from jury duty. Motion passed.***
- Compliance:
 - Notice of violation: Demuro; Simmons
 - On a motion by Kathi, seconded by Ray; ***the Board voted to approve and sign the notice of violation for Demuro to remove unregistered vehicles in excess of one. Motion passed.***
 - Some discussion took place on Simmons property. Jennifer will find out if there is something that can be done due to health and safety issues. Jim said we could check with the Fire Company to see if they could do a control burn on the property. Will revisit in two weeks.
 - Will put on the agenda for next meeting Bishop, Bell and Tallman

DISCUSSION:

- Town Forester Job Description: On a motion by Kathi, seconded by Jim; ***the Board voted to accept the Town Forester Job Description for use.***
- Auction offer: Charlotte will let the auctioneer know that the Board was not satisfied with the offered amount by the second highest bidder and ask if the third highest bidder would be interested.
- Employee evaluation form: Ray thinks it's a good tool for Mark. Charlotte will email to Mark for review and any changes and will discuss at next meeting.
- Ray read a list of items that Shaun R. has removed from the property. There is still more stuff he is planning on getting rid of. Ray asked about Shaun getting a garage permit. Kathi stated that he would need to go to the planning board to inquire about this.

NON-PUBLIC SESSION (NPS): On a motion by Jim seconded by Kathi; ***the Board voted by roll call vote to enter into NPS pursuant to RSA 91-A:3 II (c) at 8:37 p.m. Motion passed.***

On a motion by Jim, seconded by Kathi; ***the Board voted to exit NPS and reconvened public meeting at 8:50 p.m. Motion passed.***

NON-PUBLIC SESSION (NPS): On a motion by Ray seconded by Jim; ***the Board voted by roll call vote to enter into NPS pursuant to RSA 91-A:3 II (c) at 8:52 p.m. Motion passed.***

On a motion by Jim, seconded by Kathi; ***the Board voted to exit NPS and reconvened public meeting at 9:20 p.m. Motion passed.***

On a motion by Jim, seconded Kathi; ***the Board voted to adjourn at 9:20 p.m. Motion passed.***

Respectfully submitted,



Charlotte Comeau
Administrative Assistant

The next Selectmen meeting is scheduled for Tuesday July 18, 2022, 7:00 at the Town Hall