

TOWN OF ACWORTH, NEW HAMPSHIRE
Selectmen
Approved Minutes for Meeting of June 20, 2022 at 7:00 p.m.
Town Hall, 13 Town Hall Rd, Acworth, NH 03601

SELECT BOARD PRESENT: Jim Jennison; Ray Leonard; Kathi Bradt

CALL TO ORDER: Jim called the meeting to order at 7:00 p.m.

STAFF PRESENT: Charlotte Comeau, Administrative Assistant; Mark McIntyre, Road Agent

OTHERS PRESENT: Jennifer Bland, Health Officer; Glenn Elsesser; Gregg Thibodeau

FLOOD RESPONSE:

- Kathi discussed the weekly meeting with HSEM. FEMA has assigned an additional person to work on our projects and will meet him Wednesday as the Monday meeting was changed.
- Kathi said there are three RFPs that came in from Erin. Project 7 is for Milliken Brook Rd. Project 14 are roads associated with Crane Brook: Ryan, Parsons, Bascom Hill, Duncan, Hoagland and Clark Rds. Project 15 is Campbell, Quarrier and Livermore Roads in order to finish that part of town. The due date will be two weeks instead of one. They will be due June 30th for review at the July 5th meeting and Erin will be here. Motion made by Kathi, seconded by Jim; to release RFPs for project 7 and 14 and if the Board wanted to release 15 as well she was open to amending her motion. Jim made a motion to amend the motion to include project 15, seconded by Kathi. Amendment passed. On a motion by Kathi, seconded by Jim; ***the Board voted to release RFPs for 7, 14 and 15. Motion passed.***
- Kathi discussed with Erin on trying to figure out where the water was coming from on Luther Hill Rd. They suspected there is broken underdrain. Mark said he spoke with Erin about this earlier and had looked at it with Josh. He said its old metal underdrain and all rotted but they don't know where or how far it goes. Erin wanted to know how far back we wanted to go. Kathi said we may be able to find something in the road file. If not, Charlotte will email John Luther to see if he may know.

MINUTES: Meeting and NPS minutes of June 6 & June 13, 2022: on a motion by Kathi, seconded by Ray; ***the Board voted to approve meeting minutes and NPS minutes as written. Motion passed.***

BILL MANIFEST: On a motion by Ray, seconded by Kathi; ***the Board voted to approve. Motion passed.*** Kathi mentioned that we are trying to get the TAN paid down as the interest rate was higher than anticipated.

PAYROLL MANIFEST: On a motion by Kathi, seconded by Ray; ***the Board voted to approve. Motion passed.***

HIGHWAY DEPARTMENT REPORT:

- Have been doing road maintenance on roads on the east and center of town, grading and filling.
- State is closing 123A Thursday June 23rd and maybe Friday June 24th from Hill Rd. to Forest Rd. for road work. Local traffic will be allowed. Charlotte will post on website and Jenn will post on Facebook.
- Mark asked when to have the roadside mowing started. Consensus was any time.
- Out of calcium chloride. Discussion on whether to fill one 4,300 gallon tank or two at 90 cents a gallon with only \$3k left in the budget. Kathi asked if some of this has been used for the FEMA roads in which case we could be reimbursed. Mark said it had. Kathi asked Mark to track when it is used on flood related roads. Consensus was to get one tank for now but to find out if the prices are going to go up significantly and let the Board know next meeting.
- Kathi asked about whether Mark found anything out regarding crushing. Mark said we usually do this in August.
- Glenn asked Mark if he could look at some erosion on Derry Hill.
- Glenn said there is erosion on the right hand side of Beryl Mtn. Bridge. He said there are bridge funds through ARPA that they will pay 100%. Glenn will email Charlotte the info. Kathi said that once we have the information we could send it to Erin.
- Discussion on the letter from the Unity BOS regarding meeting to discuss drainage issues and FEMA repairs on Black North and Walker Rds. Jennifer will get in touch with them to get more details and she and Ray will go and look at the roads.
- Charlotte mentioned that the Ryan Rd. sign has been taken. Mark will look to see if there is an extra one at the shop.

PUBLIC: None

ACTION ITEMS:

- Building permits:
 - Mattson M201 L85. On a motion by Kathi, seconded by Ray; ***the Board voted to approve and sign. Motion passed.***
 - Bain M210 L3. On a motion by Ray, seconded by Kathi; ***the Board voted to approve and sign. Motion passed.***
- Timber Tax Levy: On a motion by Kathi, seconded by Ray; ***the Board voted to approve and sign. Motion passed.***
- Intent to excavate: Dugan: On a motion by Kathi, seconded by ray; ***the Board voted to approve and sign. Motion passed.***
- Gravel Tax Levy: On a motion by Kathi, seconded by Ray; ***the Board voted to approve and sign. Motion passed.***
- Intents to Cut: S Clark M244 L4 & D Clark M244 L5. On a motion by Kathi, seconded by Ray; ***the Board voted to approve and sign. Motion passed.***
- JP Contract for Charlestown Rd: For flood repairs. On a motion by Kathi, seconded by Jim; ***the Board voted to approve and sign. Motion passed.***
- Quitclaim deeds: Four of the deeds from the auction of town property. On a motion by Kathi, seconded by Ray; ***the Board voted to approve and sign. Motion passed.***
- On a motion by Kathi, seconded by Ray: ***the Board voted to approve and sign letter to Dimarzio. Motion passed.***
- Compliance:
 - Notice of violation: Bell; Demuro; Bishop; Tallman
 - Jennifer said more things are being moved on to the Demuro property. She will go and make a list of what's there and let the Board know at the next meeting.
 - On a motion by Kathi, seconded by Jim; ***the Board voted to approve and sign the notice of violation to Bell. Motion passed.***
 - On a motion by Jim, seconded by Jim; ***the Board voted to approve and sign the letters to Bishop and Tallman.***
 - Kathi asked Jenn where we were on the Simmons. Jenn said she notice they were working on piling things up. Charlotte will send a reminder email. If not done by July 1st, Jenn will follow up referencing applicable RSAs

DISCUSSION: Gregg discussed the Town Forester job description. He said they interviewed a forester and ConCom was pleased with him. Gregg asked if the forester would take direction from the Selectmen or ConCom. He thought that for day to day functions the forester would work with ConCom but for decisions the approval would have to come from the Selectmen. Jim asked if he would come up with a draft and present at the next meeting.

NHEC wants to celebrate the first install at either the church or the town hall. They would do the install and have a brief ceremony. They want to hold it on Monday the 27th. This date may not work out for everyone. Charlotte will reach out to Seth.

Glenn asked about Ryan Rd. He said it is impassible by a car or truck. He said it's not maintained and it should be. Jennifer will check it out with Mark. Kathi asked to put on the next agenda for Mark.

On a motion by Kathi, seconded Ray; ***the Board voted to adjourn at 8:38 p.m. Motion passed.***

Respectfully submitted,



Charlotte Comeau
Administrative Assistant

The next Selectmen meeting is scheduled for Tuesday July 5, 2022, 7:00 at the Town Hall