

Small Roads Project Meeting Minutes – October 04, 2022 7pm in the Town Hall

- **Attendance:** Ray LeClair, Brenda Melius, Mark Girard, Gary Barber, Gregg Thibodeau
- **Meeting Minutes:** September 13th meeting minutes passes. Motion made by MG, 2nd by BM
- **Physical Inspections**
 - All roads have been assessed.
 - Roads missing write-up: Meader, Royce Hill, Langdon, Ryan, Echo Valley, Russell, Gates Mtn., and John Symonds **Action Item:** JB to complete the write-ups and assessed value for these roads due NLT 10/18.
 - Added and overall assessment of 8 (good) for Nelson Road.
 - Engineer write-ups and DOT standard costs due for Ryan and Livermore; GT received a dollar value range from JB and Erin for Ryan. **Action Item:** JB to obtain cost range for Livermore and write-ups for both Livermore and Ryan.
 - **Recommendation BoS:** Establish intermediate turnarounds for roads that do not have adequate ROW for emergency and maintenance vehicles; and/or change the classification of the road after the turnaround to Class VI
- Review historical information status
 - **Action Item:** Frank to review annual town meeting notes to identify any discussions, warrant articles, etc. that may exist for each road, NLT 1 November.
 - **Action Item:** GT to review “These Hills of Acworth” for mill locations. Due 25 October.
- Legal Precedence
 - In review of Breier Road we determined that we need to take another look at the definition of “public use” and any precedence’s.
 - **Action Item:** GT to complete the review of “A Hard Roads Traveled” for any other potential information that we should be concerned with NLT 25 October.
 - **Action Item:** GT to call NHMA to get their input regarding any applicable statutes or guidelines. 603-224-7447, NLT 1 November.
- Review evaluation criteria
 - We completed review of all the roads that had write-ups.
 - We added a per foot assessment of the cost to bring roads up to DOT standard.
 - We agreed to the definitions in the assessment worksheet with the following changes.
 - **Action Item:** GT to add in mill assessment for each road, due 25 Oct.
 - **Action Item:** GT to add in vehicle costs to our assessment, due 25 Oct.
 - **Action Item:** GT to obtain and add in qualifiers (road width, etc.) for the estimates we received from the engineer.

- **Action Item:** GT to add in road length factor that would represent the inherent costs that come with the movement and staging of equipment and materials. This will increase the costs overall but more significantly for the smaller efforts. We agreed to the following table:

Length (miles)	% Increase
0.1-0.3	70%
0.4-0.7	50%
0.8 - 1.0	37%
>1	25%

- **Action Item:** JB to confirm Ryan Road classification. Question was raised and we were not sure.

- **Meeting Schedule**

- Next meeting is 25 October, 7pm Town Hall
 - Review meeting minutes, 04 Oct.
 - Physical Inspections – missing write-ups (JB)
 - Historical Information – review annual town meeting findings (FE)
 - Legal Precedence – review any additional findings (GT)
 - Complete road comparisons and recommendations (All)
 - Review recommendation and findings format (GT)
- November 1st Meeting, 7pm Town Hall
 - Review completed findings and recommendations (GT)
- November 7th BoS Review, 6:30pm Town Hall

Members

Gregg Thibodeau
 Jennifer Bland
 Gary Baber
 Mark Girard
 Brenda Melius
 Ray LeClaire
 Frank Emig

Remaining Meeting Schedule		
Oct:	25-Oct-22, Tue	
Nov:	01-Nov-22, Tue	
Nov:	07 Nov-22, Mon	<i>BoS Review</i>
Nov:	15-Nov-22, Tue	<i>warrant article prep</i>
Dec:	06-Dec-22, Tue	<i>warrant article final</i>
Dec:	27-Dec-22, Tue	
Jan:	10-Jan-22, Tue	
Jan:	TBD	Public Hearing
Mar:	TBD	Town Meeting