

**TOWN OF ACWORTH, NEW HAMPSHIRE**  
**Selectmen**  
**Approved Minutes for Meeting of October 31, 2022 at 6:00 p.m.**  
**Town Hall, 13 Town Hall Rd, Acworth, NH 03601**

**SELECT BOARD PRESENT:** Jim Jennison; Ray Leonard; Kathi Bradt

**STAFF PRESENT:** Charlotte Comeau, Administrative Assistant; Collin Crosby, Highway Foreman

**OTHERS PRESENT:** Jennifer Bland, Health Officer/EMD; Laura Butson; Terry & John Mattson

**CALL TO ORDER FOR MEETING:** Jim called the meeting to order at 6:00 p.m.

On a motion by Jim seconded by Ray; *the Board voted by roll call vote to enter into NPS pursuant to RSA 91-A:3 II (b) at 6:00 p.m. Motion passed.*

**On a motion by Jim, seconded by Kathi; the Board voted to exit NPS and reconvened public meeting at 6:25 p.m. Motion passed.**

**FLOOD RESPONSE:**

- Kathi gave an update on the virtual weekly meeting call with FEMA/HSEM. They are still in the process of getting things ready to submit. They reviewed culvert measurements with Erin and Jennifer. Erin is working on the DES permit that needs to be complete by the end of the year for Crane Brook Rd. and Charlestown Rd.

**MINUTES:** Meeting and NPS minutes of 10/17: on a motion by Kathi, seconded by Ray; *the Board voted to approve minutes as written. Motion passed.*

**BILL MANIFEST:** Charlotte indicated an addition to the manifest. Kathi asked Collin about the John Deere expense. He said it was hydraulics for the backhoe. On a motion by Jim, seconded by Ray; *the Board voted to approve with additions and sign. Motion passed.*

**PAYROLL MANIFEST:** On a motion by Kathi, seconded by Ray; *the Board voted to approve and sign. Motion passed.*

**HIGHWAY DEPARTMENT REPORT:**

- Continued to unplug culverts. Still waiting for the state to do their culvert going across 123A at the bottom of Meader Rd.
- Moved the excavator to Gates Mountain to do repairs for winter.
- Will be closing Beryl Mtn Rd on 11/1 for a short period to have Russell Tree remove a tree.
- Replaced culvert on Cobb Hill Rd.
- Tested and will be repairing parts to the generator at the town office.
- Conducted a safety meeting on safety awareness.
- Completed highway proposed 2023 budget.
- Working on completing a culvert list.
- Collin asked if we could use some of the money from the unanticipated highway block grant to upgrade the lights at the shop rather than put it in the budget for next year. Charlotte mentioned that DRA advised this is for non-budgeted items and can be spent at any time. Kathi mentioned that perhaps we could apply some of the funds to replace the roof as well. Collin will check into this and get quotes.
- Collin looked at the Brier Rd turn-around and said it was taken care of and there is enough room to turn when plowing.
- On a motion by Jim, seconded by Ray; *the Board voted to post the winter signs on November 1<sup>st</sup>.*

**PUBLIC:** The Board acknowledged Terry and John Mattson. Terry said they purchased property on 122 Crescent Lake M201 L85 in May of 2021 and feels they are being unfairly assessed based on the condition of the building. She presented a time line of conversations with the assessor. Kathi mentioned that the assessor also provided a time line and did make an adjustment from 386,400 to 345,300. The building amount in 2021 was 143,700 and now it is 102,600. This will appear on the fall bill. Kathi said they could file for an abatement after the fall bill comes out and submit by March 1<sup>st</sup>. Terry said she would like justification on how the assessor arrives at the amount as it's not in line with other properties on the lake. Kathi stated that we would share this with Paul.

The Board acknowledged Laura Butson. Laura mentioned that their neighbor, Mr. Celloti has a big flatbed truck that backs up on Will Stark's property. Will confronted him and after a heated exchange Mr. Celloti said he would back up at Roger's. She said that Roger put sawhorses up to prevent this. Kathi said this is trespassing issue and recommended to put up signs and if it is not adhered to they could call the state police. Jennifer mentioned that anytime Laura does call the state police for any reason, ask them to have all the case numbers linked together in order to keep a history.

#### **ACTION ITEMS:**

- Building Permit: M Clark M241 L2: On a motion by Jim, seconded by Ray; ***the Board voted to approve and sign. Motion passed.***  
R. Vogel, M215 L13: On a motion by Kathi, seconded by Ray; ***the Board voted to approve and sign. Motion passed.***
- Deed Waiver: Hood/Koehler: On a motion by Jim, seconded by Kathi; ***The Board voted to approve and sign. Motion passed.***
- Compliance:
  - Kathi mentioned that based on the email from T Morse it seems like he understands everything and Jennifer said his camper is gone.
  - Jennifer mentioned that there is an RV on Walker/Black North Rd. It belongs to the man that came to the meeting a couple months ago asking for approval on a road improvement application. She indicated that it doesn't appear this RV is temporary. A letter will be sent.
  - There is a camper that moved in on Charlestown Rd. Jennifer hasn't found any property that sold in that area and believes its part of the property with a double wide on 228 Charlestown Rd. Charlotte will look for the owner name of the double wide and a letter will be sent.
  - Discussion on Pike. They have not started building and appears they plan on staying in the RV indefinitely. Consensus was to send a letter.
  - Some discussion on whether Relihan is accumulating more stuff. Ray will touch base with him.
  - Tenant's on Cold Pond Rd has purchased a house and moved out. Jennifer will reach out to find out the situation on the animals that are still there.

#### **DISCUSSION:**

- Snowmobile Club email: On a motion by Jim, seconded by Kathi; ***the Board voted to allow the snowmobile club to ride the section of Heino Rd like they have for the past couple years. Motion passed.***
- Rules of Procedure for Selectmen: Kathi mentioned at the 5-town select board meeting, other towns have this policy in place, we were the only town that didn't. Kathi mentioned that since flood response will not always be on the agenda this could be replaced with "current events". Ray suggested to put "NPS as needed" at the beginning of the meeting as well as many times this takes place. Kathi recommended to include a bullet item at the end of Duties and Privileges of members referencing "The Role of the Governing Body" in the NHMA Knowing your Territory book). Charlotte will make the changes, remove the draft and bring it back to the next meeting for approval.

On a motion by Kathi, seconded Ray; ***the Board voted to adjourn at 7:45 p.m. Motion passed.***

Respectfully submitted,



Charlotte Comeau  
Administrative Assistant