



**REQUEST FOR PROPOSAL (RFP)
2026 COLD POND ROAD: SHIM AND OVERLAY**

General

The Town of Acworth, NH (hereafter referred to as the "TOWN") invites qualified firms (hereafter referred to as the "CONTRACTOR") to submit proposals for the shim and overlay on Cold Pond Rd as outlined in the scope of services section below. The shim and overlay to Cold Pond Rd must be completed by September 1, 2026.

Instructions

Proposals must be submitted in a sealed envelope or electronically via the email to the contact below no later than 1:00 p.m. EST on Wednesday April 15, 2026, Envelope must be clearly marked "2026 Cold Pond Rd shim and overlay."

A pre-bid conference will be held on Monday April 13, 2026, at 9:00 a.m. Cold Pond Road, Acworth, NH 03601 to discuss the project details. All bidders are required to attend.

Proposals delivered after the time listed above will not be accepted. Submit proposals to:

Town of Acworth
Town Administrator
PO Box 37
Acworth, NH 03601

Bids should include scope of work; unit cost and total cost can also be submitted electronically to Townoff@sover.net Questions can be submitted to the contact above.

Submission of Bid

To be eligible, a Contractor must:

- Submit a letter of introduction outlining the firm's qualifications.
- Have necessary tools, equipment, and personnel to perform the services and material described.
- Submit a bid document stating the unit price and total price of the completed project.
- Provide three references.

Required documents for award of contract

The following documents must be executed prior to award of the contract and the initiation of work. These documents must be submitted by 1:00 PM along with the proposal:

- Certificate of Insurance
- If a corporation, Proof of Current Registration
- Executed W-9 Form

Scope of Work

The services that will be required are as follows:

Cold Pond Rd

GPS COORDINATES: (43.230760, -72.280792)

Starting at the log cabin. COORDINATES: (43.267821, -72.264422)

Unity Town Line

Total distance is 15,216 feet, more or less.

This project involves milling and resurfacing approximately 15,216 feet.

Summary

The Town of Acworth is requesting competitive proposals for its 2026 paving projects that include milling of some existing pavement and installation of wear course pavements on these roads or a shim and overlay of previously paved roads. Depending on bid pricing, bid quantities may be adjusted, so the project total is within the Town's budget. All paving shall be completed by September 1; however, deviations from this deadline may be considered by the Town and should be noted in the bid proposal.

1. Sweep bituminous pavement courses as required to keep surfaces clean and dry prior to tack coat application.
2. Provide a smooth transition at the beginning and end of the paving and at intersecting streets. On overlay projects, the Contractor shall cut and grind the existing pavement at the start and end of the project to maintain a minimum of one-inch-thick overlay at the butt joints for a distance of three (3) feet back from the project start and end points. Butt joints shall be full width of street pavement. Grind existing pavement in areas to a minimum depth of one (1") inch (or more) below existing pavement where pre-marked by the Highway Agent. Grind areas shall be outlined with orange paint and labeled.
3. Longitudinal joints will have lane joint adhesive applied before installing the abutting pavement, and joints will need to be luted if they are in danger of leaving a pronounced visible or physical ridge.
4. A tack coat shall be applied immediately prior to placement of pavement. The rate of application of emulsified asphalt shall be between 0.02 and 0.08 gal/yd², based on the application table below.

Existing Pavement Condition	Application Rate in Gal/yd²
New HMA	0.02-0.04
Oxidized HMA	0.04-0.06
Milled HMA	0.04-0.008

5. Asphalt shall not be applied when rain is threatening, during rainstorms, or when the air temperature is below 50 F degrees.

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Project 1

Failed spot by Fire Pond (43.227888, -72.284423)

1. Mill 100 feet to a depth of 1.5 inches by 11 feet wide for a total of 123 SY
2. Topcoat 100 feet by 11 feet wide to a thickness of 1.5 inches using NH Type E ½ for a total of 123 SY approximately 11 tons.

Project 2

Starting at the log cabin to Gove Road.

1. Paver shim using NHDOT Type B ½ (12,000 more or less 22 feet wide by the average of 0.5 inches thick with 2% cross slope (Between the crown and the edge of payment) Approximately 825 tons.
2. Topcoat using NH Type E ½ (12,000 feet more or less 22 feet wide by 1.5 inches. Approximately 2475 tons.

Starting at Gove Road to the Unity Town line

1. Paver shim using NHDOT Type B ½ (3216 more or less 20 feet wide by the average of 0.5 inches thick with 2% cross slope (Between the crown and the edge of payment) Approximately 201 tons.
2. Topcoat using NH Type E ½ (12,000 more or less 20 feet wide by 1.5 inches thick with 2% cross slope (Between the crown and the edge of payment) Approximately 2250 tons.

Project 3

Driveways

Provide a 2-ft. wide asphalt apron into existing asphalt, gravel driveways

Project 4

Side roads (Coffin Hill Road, Heino Road and Gove Road provide a 50-foot apron. Approximately 120 tons

Shoulder work

Provide a 2-foot shoulder where allowed. Should be rolled well after applied. Approximately 375 Cu yards

Project 5

Pavement cuts

Contractor to provide traffic control

** See Appendix A- NHDOT Liquid Asphalt Escalator Clause Adjustment

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NOTES

CONTRACTOR WILL BE RESPONSIBLE FOR TRAFFIC CONTROL AS WELL AS COORDINATION WITH USACE AND NHDES BEFORE, DURING, AND AFTER TEMPORARY REPAIRS TO ENSURE COMPLIANCE WITH BOTH AGENCIES. ALL PROOF OF COORDINATION MUST BE PROVIDED TO THE TOWN OF ACWORTH AS SENT AND/OR RECEIVED. CONTRACTORS MUST CC ACWORTH HIGHWAY DEPARTMENT AND JENNIFER BLAND FROM THE TOWN OF ACWORTH ON ALL CORRESPONDANCE BETWEEN USACE AND DES.

NOTE: GPS COORDINATES MAY NOT BE EXACT BUT ARE WITHIN 25 FT +/-.

Details of Services

Guidelines

All Proposals become the property of the TOWN and will therefore be considered a public document which will be open to public viewing, after the bid opening. This proposal, if accepted, will become a legally binding addendum to the eventual contractual agreement with the TOWN. This request for proposal in no way commits the TOWN to make an award or reimburse any CONTRACTOR for any expense incurred in responding to this request.

The successful CONTRACTOR will be required to provide proof of insurance. The policy must be issued by a carrier that is duly licensed to do business in the State of New Hampshire. Any subcontractors will be subject to the same insurance requirements (which will be detailed as a part of the SCOPE OF WORK).
Evaluation Criteria:

All proposals received in response to this RFP will be evaluated to determine if they are complete and meet the requirements specified in this RFP. The vendor will be chosen based on who will provide the “best value” taking into consideration the most beneficial combination of qualifications, services, costs, and who has met the requirements of this RFP. Only proposals judged to be responsive to the submission requirements set forth in this RFP will be evaluated.

The TOWN reserves the right:

- to accept or reject any or all bids in whole or in part and to accept other than the lowest price proposal.
- to waive any technical defect, qualification, omission, informality, or irregularity in any proposal received.
- to amend, modify, or withdraw this Request for Proposal.
- to require supplemental statements or information from a CONTRACTOR.
- to extend the deadline for responses to this Request for Proposal.
- to waive or correct any irregularities in proposals received.

The TOWN may award a contract based upon the proposals received without discussion of such proposals with. Each proposal should therefore be submitted with the most favorable terms the proposer can make to the TOWN.

The Request for Proposal documents and Notice of Award shall be the agreement between the TOWN and successful proposer with respect to the matters dealt with herein, and such shall supersede all other oral and written proposals, representations, understandings, and agreements previously made or existing with respect to any such matter.

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Qualification of Bidders

Staff will review, analyze, and evaluate all proposals and score them in accordance with the criteria described below. If needed, additional information may be requested from one or more CONTRACTOR'S.

Award will not be made solely on the basis of the cost of services. Evaluation factors to be considered in addition to cost shall be:

- The Contractor's reputation based on past work experience with the TOWN and other references.
- Quality of workmanship or service provided.
- Adequate financial resources or the ability to obtain such resources as required to complete the performance of the project.
- Adequate experience, organization, technical and professional qualifications, personnel, skill, equipment, and ability.
- The ability to comply with the time frames proposal.

Each CONTRACTOR must be prepared to present satisfactory proof of their capacity and ability to successfully complete the requirements of this solicitation.

Proposals shall include a brief summary of similar projects or services provided (at least 3), including:

- The date (s) of project or service provided.
- The point of contact with name and telephone number of such clients.

The TOWN reserves the right to make whatever investigations or inquiries necessary to determine the competency and ability of any CONTRACTOR to complete the requirements of this solicitation. A review may include, but not be limited to, inspection of the Contractor's facilities and equipment, references, or previous contract performance.

Revisions

Only such amendments, when issued by the TOWN, will be considered as being binding on the TOWN. Verbal explanations or instructions given by a TOWN employee to a CONTRACTOR regarding this solicitation shall not be binding on the TOWN and shall be considered informal unless confirmed in writing by the TOWN. CONTRACTORS should note that all clarifications and exceptions, including those relating to the terms and conditions of the contract, are to be resolved prior to the submission of a proposal.

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Contract

The final contract will involve, at a minimum, the terms and conditions set forth in this RFP including the general conditions and may include those reflected in the specific proposal submitted. The content shall be the exclusive source of the CONTRACTOR’S rights and remedies and shall supersede any and all prior writings, negotiations, or agreements of any kind.

The TOWN is exempt from all taxes.

The TOWN will pay the CONTRACTOR on a mutually agreed upon schedule and all invoices must include a detailed scope of work and any and all backup supporting that invoice. Contractors must also submit before and after pictures with GPS coordinates.

The CONTRACTOR agrees to fully guarantee all labor and materials for one (1) year, meaning repair or replace at no charge to the TOWN any defects, deficiencies, or failures.

All CONTRACTOR’S must comply with all applicable Equal Employment Opportunity laws and regulations.

THE TOWN OF ACWORTH IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

Date _____

Name of Contractor _____

Address: _____

Phone: _____ **Email:** _____

Name Authorized by: Signature _____

Print name: _____

2026 COLD POND ROAD SHIM AND OVERLAY BID FLORM

Certification of Bid Proposal: In accordance with the projects additional specifications, project documents, and the description of construction as shown above, I, or we, hereby that I am, or we are, the only person or persons interested in this proposal as principal or principals: the provided documents, the specifications and the site work, and that I, or we, propose to furnish all necessary machinery, equipment tools, labor and other means of construction, and all materials specified in the manner and at the time prescribed, understanding that the quantities of work as shown herein are only estimated and approximate and are subject to increase or decrease and that all quantities of work, whether increased or decreased, are to be performed at the unit prices listed below:

PROJECT	DESCRIPTION OF ITEM	UNIT	ESTIMATED QUANTITY	UNIT BID PRICE	TOTAL
Project 1	Mill	SY	123		
Project 1	Topcoat	Tons	11		
Project 2	Paver shim	Tons	1,026		
Project 2	Topcoat/overlay	Tons	4,725		
Project 3	Driveways	Tons	20		
Project 4	Shoulder work	CU	375		
Project 5	Pavement cuts	Per	5		

Date _____

Name of Contractor _____

Address: _____

Phone: _____ Email: _____

Name Authorized by: Signature _____

Print name: _____

APPENDIX A

NHDOT LIQUID ASPHALT ESCALATOR CLAUSE ADJUSTMENT

1. Bid items containing asphalt cement will be subject to a price adjustment. This adjustment will take effect when the monthly price for asphalt cement as furnished by the New Hampshire Department of Transportation, Bureau of Materials and Research differs from the base price as herein specified. The price adjustment will be based on the percentage of virgin asphalt cement in the approved mix design.
2. The base price of asphalt cement shall be the price as specified by the New Hampshire Department of Transportation, Bureau of Materials and Research at the time of the effective date of the Contract.
3. The monthly price of asphalt cement will be furnished by the New Hampshire Department of Transportation, Bureau of Materials and Research on the first business day following the 14th calendar day of each month.
4. The contract prices of Hot Bituminous Pavement will be paid under the respective items in the Bid. The price adjustment, as provided herein, upwards, or downwards, will be made at the end of each month in which the work was accomplished as follows:

Contract Adjustment = [monthly price minus the base price] X
[Approved mix design percent of virgin asphalt cement] X [tons of pavement used].

The allowance stated in the Bid is approximate and the actual amount to be paid may be more or less as authorized by the Acworth Road Agent or his designee.