

**TOWN OF ACWORTH, NEW HAMPSHIRE**  
**Selectmen**  
**Approved Minutes for Business Meeting of March 18, 2024 at 6:00 p.m.**  
**Town Hall, 13 Town Hall Rd, Acworth, NH 03601**

**SELECT BOARD PRESENT:** Jim Jennison; Kathi Bradt; Ryanne Schoonover

**STAFF PRESENT:** Charlotte Comeau, Town Administrator; Collin Crosby, Road Agent; Jennifer Bland, Hwy Admin. Assist. /EMD; Melinda Loiselle, Treasurer

**OTHERS PRESENT:** Greg Bascom; Linda Christie; Thomas Corrigan; Bill & Mary Hildreth; Steve & Lori Murray; Steve Murrell; Robin Ungeheuer

**CALL TO ORDER:** Jim called the meeting to order at 6:00 p.m.

On a motion by Jim seconded by Kathi; ***the Board voted by roll call vote to enter into NPS pursuant to RSA 91-A:3 II (a) at 6:00 p.m. Motion passed.***

On a motion by Ryanne, seconded by Kathi; ***the Board voted to exit NPS and reconvened public meeting at 6:19 p.m. Motion passed.***

**Housekeeping:**

- Nominate and vote for chair: Jim began by saying he would run again. After some discussion and brief silence, on a motion by Ryanne, seconded by Kathi; ***the Board voted to nominate Jim. Motion passed.***
- On a motion by Ryanne, seconded by Jim; ***the Board voted to nominate Kathi as Vice Chair. Motion passed.***
- Designate representatives to PB, ConCom, and BC: Jim said he would represent on the PB. Kathi said she had to be there anyway for taking the minutes. Ryanne mentioned that having two SB members present would be a quorum and felt it inappropriate. Kathi will be there as the SB representative and Ryanne will represent on ConCom. Jim said he would represent the BC like he did before. Kathi said he didn't represent last year. Jim said he was at every meeting. Kathi disagreed. Since Kathi has always been with the BC and been helpful at explaining and providing them with information on the budget, she will continue to represent. Jim said he will be the highway liaison. Charlotte mentioned this was eliminated. Jim asked her to provide the minutes stating that.
- ConCom appointments: Charlotte will ask Gregg for recommendations for appointments.

**Guest:** Steven Kwiatkowski: was not there.

**2021 FLOOD RESPONSE:**

- We received notification of reimbursement for Milliken Brook for \$95,850.20. This will pay off the loan.
- The ~\$100k is still pending from the state.
- Jennifer said she's working on RFP's and RFI's and many requests from FEMA still outstanding on the 2021 flood.
- Meeting with Army Corp and DES for permitting.

**2023 FLOOD RESPONSE:**

- Review revised HEB contract for FRB: On a motion by Ryanne, seconded by Jim; ***the Board voted to approve. Motion passed.***
- RFP for CBR temporary repairs: Jennifer said they are making one more change which is just in the location. On a motion by Kathi, seconded by Ryanne; ***the Board voted to proceed with sending out the RFP. Motion passed.***
- RFQ for Bowers Brook: Kathi mention to set up interviews and Gregg T would be the point person for that. She suggested that he would handle setting up the time.

**MINUTES:** Meeting of 3/4/24: On a motion by Ryanne, seconded by Jim; Kathi asked to cite the names of the roads (Stebbins and Coffin Hill) and reason (reclassification) under "email response from NHDOT regarding updating road maps" so people reading the minutes will be able to follow. On a motion by Ryanne, seconded by Jim ***the Board voted to approve the minutes as amended. Motion passed.***

**BILL MANIFEST:** On a motion by Jim, seconded by Ryanne; *the Board voted to approve and sign. Motion passed.*

**PAYROLL MANIFEST:** On a motion by Kathi, seconded by Ryanne; *the Board voted to approve and sign. Motion passed.*

**HIGHWAY DEPARTMENT:**

- Collin went to ATG regarding the new truck. He had the documentation to sign. On a motion by Kathi, seconded by Ryanne; *the Board voted to approve and sign. Motion passed.*
- Steve Murray asked what the cost is. It is \$283,249. Collin said that is for everything.
- Injectors were just put back into the excavator.
- Working on roads that are dry
- Jim asked if they could fill in some pot holes on Derry Hill Rd.
- Steve Murray asked if Crescent Lake was posted. Collin said that every other road leading to that road is posted so they didn't put one on Crescent Lake.

**PUBLIC:** None

**ACTION ITEMS:**

- Building Permit:
  - S&L Murray M201 L91.1: On a motion by Kathi, seconded by Jim; *the Board voted to approve and sign. Motion passed.*
  - T&K Corrigan M202 L4.2: On a motion by Kathi, seconded by Jim; *the Board voted to approved and sign. Motion passed.*
- Underwood Engineering Contract: On a motion by Jim, seconded by Ryanne; *the Board voted to approve and sign. Motion passed.*
- Underwood Engineering Monitoring Well Draft: After some discussion, on a motion by Jim, seconded by Kathi; *the Board voted to approve and sign. Motion passed.*
- Underwood Engineering Closure Report: On a motion by Jim, seconded by Kathi; *the Board voted to approve and sign. Motion passed.*

**DISCUSSION:**

- Review Draft report of appropriations actually voted: After some discussion, on a motion by Kathi, seconded by Ryanne; *the Board voted to approve. Motion passed.*

On a motion by Ryanne and seconded by Kathi; *the Board voted to adjourn at 6:52 p.m. Motion passed.*

Respectfully submitted,  
Charlotte Comeau, Town Administrator