

# Small Roads Project Meeting Minutes – August 23, 2022

## 7pm in the Town Hall

**Attendance:** Mark Girard, Ray LeClair, Frank Emig, Gary Baber and Jennifer Bland

- **August 2<sup>nd</sup> meeting minutes passed. Motion made by Mark G, 2<sup>nd</sup> Gary.**
- **Review completed and upcoming physical road inspections – We did not review the completed Road inspections reports.**
  - Inspections completed for Echo Valley Rd, Coffin Hill Rd, Ryan, Rd, Duncan Rd and John Symonds Rd.
  - The town Engineer is providing report for Ryan and Duncan Rd for the cost to repair these roads.
- **Review historical information**
  - Committee will need to ensure that meeting minutes are reviewed for all the roads.
  - Committee reviewed the town reports starting from the 1800 to present. We were able to obtain some information from several of the reports.
  - JB took down all the years and pages and copied them for the committee.
  - We reviewed the Bud Barret Files, Highway Files
  - We need to compile the information that we obtained with the town reports and cross reference them with the town meeting minutes.
  - Some of the roads are listed on the state highway list and some are not (might to be able to use the state highway list)
  - Fun Fact – Acworth was infested with hedgehogs back in the day and had bounties for their capture and murder.
- **Costs? (left this in GT bc we really did not touch on this we were reviewing the town files)**
  - Towns Capital Improvement Plan (CIP) references vehicle replacement costs
  - 3 categories of costs that we want to include are:
    1. Cost to bring road up to minimal standard (repair damage, issues, etc.)
    2. Cost to maintain the road
    3. Vehicle Replacement Cost
  - Action Item: Jen to obtain costs to bring roads up to minimal standard from the flood work. We can use that to extrapolate a number to use per mile for the others.
  - **Action Item:** Jen to determine who funded the work that was completed on the Echo Valley Bridge.
  - State funds Acworth at approximately \$1,437 per mile for Class IV and Class V.
- **Complete development of the evaluation criteria**

- It was agreed that if a road supports more than 1 parcel owner and more than 1 residence that it would be added to the argument to not change the road from its Class V rating. We also agreed that this would also be weighted against the other evaluation criteria.
- GB suggested that the town planning and zoning establish a guideline for classifying the roads or we could see an increase in subdivisions.
- **Action Item:** Gregg to begin working on a matrix to capture the evaluation criteria for each road.
- **Action Item:** Committee will review each road to ensure that all the physical inspections have a rating associated to it for maintenance effort and the effort to bring the road up to a minimal standard.
- **Status, action items and other recommendations**
  - Complete compiling the historical information with the meeting minutes and cross reference information obtained with Hard road to Travel.
  - Complete all research and review to make our road recommendations for the public hearing and the BOS.
- **Next meeting & inspections dates**

**Members**

Gregg Thibodeau  
 Jennifer Bland  
 Gary Baber  
 Mark Girard  
 Brenda Melius  
 Ray LeClaire  
 Frank Emig

**Meeting Schedule**

Jun: 21-Jun-22, Tue  
 Jul: 12-Jul-22, Tue  
 Aug: 02-Aug-22, Tue  
 Aug: 23-Aug-22, Tue  
 Sep: 13-Sep-22, Tue  
 Oct: 04-Oct-22, Tue  
 Oct: 25-Oct-22, Tue  
 Nov: 15-Nov-22, Tue  
 Dec: 06-Dec-22, Tue  
 Dec: 27-Dec-22, Tue

*\*\* Gregg not available*