

**TOWN OF ACWORTH, NEW HAMPSHIRE**  
**Selectmen**  
**Approved Minutes for Meeting of August 1, 2022 at 6:00 p.m.**  
**Town Hall, 13 Town Hall Rd, Acworth, NH 03601**

**SELECT BOARD PRESENT:** Jim Jennison; Ray Leonard; Kathi Bradt

**STAFF PRESENT:** Charlotte Comeau, Administrative Assistant; Mark McIntyre, Road Agent

**OTHERS PRESENT:** Gary Baber, Fire Chief; David Bascom; Gregg Bascom; Jennifer Bland, Health Officer; Lester Darrell; Erin Darrow, Engineer; Glenn Elsesser; Josh Perry, JP Contractor; Gregg Thibodeau

**CALL TO ORDER:** Jim called the meeting to order at 6:00 p.m.

On a motion by Jim seconded by Kathi; ***the Board voted by roll call vote to enter into NPS pursuant to RSA 91-A:3 II (a) at 6:00 p.m. Motion passed unanimously.***

On a motion by Jim, seconded by Ray; ***the Board voted to exit NPS and reconvened public meeting at 6:30 p.m. Motion passed unanimously.***

**FLOOD RESPONSE:**

- Discussion on proposal submitted by JP Trucking for the RFP on Derry Hill-Project 3A (ditching). Glenn questioned if FEMA was going to cover this work. Erin stated that between her, Mark, Jennifer and Kathi, they have been working closely with NH Dept. of Homeland Security and FEMA and following their guidance as to what is going to be needed for reimbursement and what is needed for road repairs.
- Glenn is concerned about raising the road too much which would make more water problems by their driveway. Erin stated that the intent is not to damage other people's property but to make it better for everyone. She will look at this.
- On a motion by Kathi, seconded by Ray; ***the Board voted to accept the proposal. Motion passed.***
- Erin presented an RFP for continuing work on Derry Hill-Project 3B. This is for replacement of damaged culverts and headwalls which do not impact wetlands. Kathi recommend they have a chance to look this over and discuss at the next meeting. Some discussion took place on the importance of keeping things moving. On a motion by Kathi, seconded by Ray; ***the Board voted to accept sending the RFP out so the bids will be back for the next meeting. Motion passed.***
- Jim asked Erin what the status is on the RFPs for Milliken Brook, Livermore, Campbell, Quarrier. Erin said the contract is open and active and recently received guidance from FEMA on how the money is allocated. They are now looking at some of the bigger ticket projects to complete in order to get more money back to the town as quickly as possible and keeping in mind not to use up all of the available funds. She also noted there is some active logging operations on some of these roads so it doesn't make since for the town to invest money in the roads when there is a lot of machinery on them.
- Duncan/Ryan Rd-Erin said that only Ryan Rd is an active contract at this time. Erin looked at this in response to David Bascom's concerns. David asked if the culvert could be cleaned out. Mark said they had cleaned it out last week. Mark and Erin will check it out.
- Sap lines/culverts-Erin stated that FEMA has been asking why the lines are through the culverts. She is not sure how FEMA is going to respond to this. They have made notes that there is private property going through public infrastructure. It could decrease the efficiency of the culvert. She thinks the board needs to think about having a road policy in relationship to this. She said most communities don't allow this because of the negative impact to town infrastructure. Gregg B said if culverts are being changed out they have no problem putting in another sleeve for the lines.
- Erin presented a probable cost estimate for grading and paving roads that were affected by the flood. After some discussion, Jim said they will take this under advisement for next meeting. Erin asked about Charlestown Rd. JP said the cost would be \$360k to be done by Allstate Asphalt. Consensus was for Josh to present a written proposal.
- Glenn recommends we have some type of a plan to present to the voters in March. Kathi said the next step would be to sit with the Budget Committee because the parameters have changed from 75%/25% to 90%/10%.
- Jim mentioned that there is an RSA with interfering with flag person on construction sites. Erin said there hasn't been any more problems. Jim said for them to call the police if it happens again.

**MINUTES:** Meeting minutes of July 18, 2022: on a motion by Kathi, seconded by Jim; ***the Board voted to approve meeting and NPS minutes as written. Motion passed.***

**BILL MANIFEST:** On a motion by Kathi, seconded by Ray; ***the Board voted to approve. Motion passed.***

**PAYROLL MANIFEST:** On a motion by Kathi, seconded by Jim; ***the Board voted to approve. Motion passed.***

## HIGHWAY DEPARTMENT REPORT:

- Mark said the crew went out to clean or replace the signs that were defaced.
- Still working on Black North Rd and Quaker City.
- Complaint on Keyes Hollow about the culvert. There was complaint the culvert was put in so they took it out and now the road washed where the culvert was and they complained there is a big sink hole. Mark showed a picture which is just a wash the size of a wheel barrel. They'll get out there eventually to grade but have a lot worse projects their working on.
- Discussion on the demolition debris on Old Claremont Rd which is a Class VI Rd. Jim said it could be a health issue. Jennifer said she would go out and look at it tomorrow.
- Mark stated that they need to get tarps for the trucks. We don't need for hauling on town roads but need for state roads.
- Kathi asked if we decided on doing the Ruggiero 40-yard dumpster for the culverts. Mark will schedule closer to fall.
- Discussion on whether they can remove the rock in the middle of Ball Rd. Consensus was they could.
- Gregg T asked if they Mark if the graffiti would be cleaned off the road. Mark said they ran into Rob Devalk and he was going to take care of this. Gary Baber noted that this area is Unity.

## ACTION ITEMS:

- Intent to Cut: Sylvan Pond LLC/S Travers M216 L9. Kathi asked Charlotte to send the "damage to the road form" for the owner's signature. On a motion by Kathi, seconded by Ray; **the Board voted to approve and sign. Motion passed.**
- DEMD appointment paper: This was approved last year, appointment paper for Town Clerk signed.
- Compliance:
  - Notice of violation: Demuro's letter; Bell's extension request; Bishop letter
    - Demurro: Charlotte to check to see if there is a non-operational registration. On a motion by Kathi, seconded by Ray; **the Board voted to approve and sign with 2<sup>nd</sup> notice of violation. Motion passed.** If there is not a non-operational registration then have the state police serve this time.
    - Bell: is working on cleaning up and asked for a month extension. He asked about the stock cars as these aren't registered. On a motion by Ray, seconded by Kathi; **the Board voted to approve the extension until the end of the month. Motion passed.** Gary said he went by there and it is cleaned up quite a bit.
    - Bishop: on a motion by Kathi, seconded by Ray; **the Board voted to approve and sign the letter. Motion passed.**

**PUBLIC:** Gregg T told the Board that ConCom has a candidate for an alternate member, Terry Mattson. They currently have no alternates. On a motion by Kathi, seconded by Ray; **the Board voted to accept the recommendation. Motion passed.**

## DISCUSSION:

- Primex Premium Holiday: On a motion by Kathi, seconded by Jim; **the Board voted to take this as a refund. Motion passed.**
- Charlestown's email regarding 5 towns going together to purchase fuel: After some discussion, consensus was to run it by Melinda. Kathi thought last time we did something like this it was very cumbersome. Consensus was to continue on with what we have now since we are locked in.
- Change time for upcoming meetings: After some discussion, consensus was that after Labor Day to start the meeting at 6:30 and if there is a nonpublic session start the meeting at 6:00 and hold the NPS at the beginning of the meeting.

**NON-PUBLIC SESSION (NPS):** On a motion by Jim seconded by Ray; **the Board voted by roll call vote to enter into NPS pursuant to RSA 91-A:3 II (c) at 8:25 p.m. Motion passed unanimously.**

On a motion by Kathi, seconded by Jim; **the Board voted to exit NPS and reconvened public meeting at 8:30 p.m. Motion passed.**

Jim asked Jennifer how it was going with the nuisance ordinance. Jennifer stated she is still working on it. Some discussion took place with Jennifer on previous compliance issues that all seem to be resolved.

On a motion by Jim, seconded Kathi; **the Board voted to adjourn at 8:40 p.m. Motion passed.**

Respectfully submitted,

  
Charlotte Comeau  
Administrative Assistant

**The next Selectmen meeting is scheduled for Monday, August 15, 2022, 7:00 at the Town Hall**