

# MINUTES *approved minutes*

**Board of Selectmen Meeting:** February 4, 2019

**Present:** Frank Emig, Jim Jennison, Earl Kathan, Glenn Elsesser, Scott Sanchas, Conan Cook, Gary Baber, Steve Morris, Steven Holt

**Open meeting:** 7:00PM, FE. **Approve minutes:** BOS meetings January 21-30, Motion JJ/FE to approve, passed. **Sign bill manifest:** Motion JJ/FE to approve, passed. **Sign payroll manifest:** Motion FE/JJ to approve, passed.

## **Recognition of Visitors/Public Input:**

1. Gary Baber reported the State Fire Marshall asked in January for an update on study of moving toward a Town department. GB explained a study had been delayed due to indecision within the Company. At this time GB feels the State will close the Company if there is no movement toward a Town department. It was noted the Town has had no communication from the Fire Marshall's office and there was consensus to invite the Fire Marshall to meet with Selectmen. GB will provide contact information.
2. Steven Holt thanked the Highway Department for maintaining the public sand.

## **Highway Department Report:**

1. Work update/plan: EK noted winter maintenance including washouts from recent rain.
2. Forest Road bridge: HWD noted water accumulation is on approaches. Need to revisit Eckman Engineer recommendations with full board.
3. Public sand and plowing: EK noted barrier at public sand seems to deter some of the overuse. Letter to commercial plow and sand contractors reviewed. Motion JJ/FE to sign and send, passed.
4. Insurance inspection: EK noted most trucks lack battery disconnect as recommended. There was consensus to order and install.
5. Signs: No Trespassing, Authorized Personnel Only signs to be ordered and posted at pit and garage.

## **Transfer Station Report:**

1. Operations normal.

**ConCom Report:** Next meeting February 13

**PB Report:** January 28 meeting: Work continued on Master Plan update.

## **Action items:**

1. Building permits: Steven Holt requested extension on permit for agricultural building which was delayed due to 2018 tornado. There was consensus to renew for one year from this date. Butson demo/rebuild, Grange Hall Road needs additional information on plumbing and electrical.
2. Intents to Cut: None.
3. Compliance: Relihan in progress.
4. Assessing: Blake Gowen house involuntary merger and Planning Board supporting minutes reviewed with consensus to relay to assessors for return of land.
5. Employee policies update: Motion JJ/FE to add language regarding job description and standards of conduct, passed.
6. Budget update: It was noted AVFR request will remain level, Town Clerk requires additional computer security to meet State standards and the Equipment Capital Reserve Fund will be funded partially from fund balance. Motion FE/JJ to adjust Selectmen's budget accordingly, passed.
7. Warrant signing: It was noted there will be time to sign after the Budget Committee holds their public hearing.
8. Stage curtain donation: Motion JJ/FE to sign thank you to Stella and John Herpel for funding a new, fire proof curtain for the stage, passed.
9. Healthtrust coverage start update: Consensus to sign the Transmittal acknowledging the change in probation period previously requested.

## **Other items:**

1. Nonpublic: Motion FE/JJ to move to nonpublic per RSA 91-A:3IIa, passed: FE, JJ, 7:45PM. Returned to public session 8:00PM.
2. Next meeting February 18.

**Meeting adjourned:** 8:05PM; Respectfully, Kathi Bradt.