

**TOWN OF ACWORTH, NEW HAMPSHIRE**  
**Selectmen**  
**Approved Minutes for Business Meeting of August 5, 2024 at 6:30 p.m.**  
**Town Hall, 13 Town Hall Rd, Acworth, NH 03601**

**SELECT BOARD PRESENT:** Jim Jennison; Kathi Bradt; Ryanne Schoonover

**STAFF PRESENT:** Charlotte Comeau, Town Administrator; Collin Crosby, Road Agent; Melinda Loiselle, Treasurer

**OTHERS PRESENT:** Diane (Dion) Bildstein; Glenn Elsesser; Mike Harrington; Bill & Mary Hildreth; Steve & Lori Murray; Bob Porter; Gregg Thibodeau

**CALL TO ORDER:** Jim called the meeting to order at 6:30 p.m.

**2021 FLOOD RESPONSE:**

- Alternate project: Per email from our lawyer, the alternate project requires town meeting action to appropriate the money for a specific purpose and because of FEMA's reimbursement process, a vote to authorize borrowing funds to do the work. We are still waiting to hear back from the state to find out the process of reimbursing the town once FEMA gives the money for them to hold. Legal also said we would need a new vote by the Selectboard to accept these unanticipated funds. Consensus was to hold a public hearing for this at the next meeting.
- Collin mentioned the amount to redo Derry Hill, if this is decided we would spend the money on, the amount would be about ~\$900k.
- Glenn raised some concerns about certain items that should be in the RFP. Kathi advised Glenn to send an email to Charlotte with these items and we weren't at that point yet.

**2023 FLOOD RESPONSE:**

- HEB Contract for Thayer Brook Rd. On a motion by Kathi, seconded by Jim; ***the Board voted to approve and sign. Motion passed.***

**MINUTES:** Meeting of 7/29/24: On a motion by Ryanne, seconded by Kathi; ***the Board voted to approve. Motion passed.***

**BILL MANIFEST:** On a motion by Jim, seconded by Kathi; ***the Board voted to approve and sign with additions. Motion passed.***

**PAYROLL MANIFEST:** 7/29/24: On a motion by Kathi, seconded by Ryanne; ***the Board voted to approve and sign. Motion passed.***

**HIGHWAY DEPARTMENT:**

- The crew has been out graveling roads and cleaning culverts.
- Crushing will start at the town barn tomorrow.
- Charlotte mentioned that she has been in touch with Langdon and we are on the agenda for the Selectmen's next meeting asking to borrow their roadside mower.
- AoT 5-year plan. Collin explained that #6 on the form referred to seeding the area. He will check with Fuzzy Brothers to see if they could hydro seed this and what the cost would be. We have 24 months to complete this. On a motion by Jim, seconded by Ryanne; ***the Board voted to approve and sign. Motion passed.***
- Gregg asked what the plan is at Gove Rd around the beaver clogged culvert. Collin described multiple things they have tried. They're going down Thursday to pull all the mud out before the upcoming rain. They've also been monitoring the dam on Charlestown Rd. Kathi asked about trapping. Ryanne said you can nuisance trap if they are a problem and if Collin ever needs help, she has connections in that field.

**PLANNING BOARD UPDATE:** None

**CONSERVATION COMMISSION UPDATE:** None

**PUBLIC:** None

**ACTION ITEMS:**

- Building permits:
  - Bildstein M202 L9: Kathi mentioned the setback from the road is closer than the ZO requirements. However, she pointed out that there is a stipulation that a building may be closer to the abutting right of way if in conformity with the buildings on either side of the property. Diane said that it will be more in conformity with their new plan. Charlotte will send Bob P the permit and he will stop by to review and let the board know for the next meeting.
  - Thalin M222 L18: Setbacks were included on the permit and were in compliance. On a motion by Kathi, seconded by RYANNE; ***the Board voted to approve and sign. Motion passed.***
  - Bifulco M241 L1: Demo and building permit. Bob said he was notified about this and went to assess. At the time, there was no demo permit, and per state needs to be tested for asbestos. The contractor did stop. Bob said there is also a 120 lb. propane tank that was knocked over on the side which could be a dangerous situation. It should have been emptied and depressurized by the propane company. The permits were received Monday indicating a rebuild/remodeling of an existing home. Bob said it's not a remodel, it's a new construction. The house is completely taken down and put in dumpsters which has been removed so there is no way of telling if there was asbestos. Bob said the state has certified inspectors that deal with this. The other issue Bob brought up is the need to find out what there is for a septic system, if they have one. Normal procedure is a septic inspector or a certified license installer would come in and see what's there. He suggests that happens before they start the build. Mike H., the builder said there is a tank. Bob said the state would have a record of this. On a motion by Kathi, seconded by Kathi; ***the Board approved and signed the demo permit contingent on receiving the asbestos results and building permit contingent on receiving the septic information. Motion passed.***
- Pole License-Milliken Brook Rd: Collin had informed Charlotte that this is on a Class VI Road which is not in his jurisdiction. On a motion by Jim, seconded by RYANNE; ***the Board voted to approve and sign. Motion passed.***
- Boat Launch repair wetland permit: Gregg reviewed the process of the repairs saying it was a temporary fix which should last a few years. On a motion by RYANNE, seconded by Kathi; ***the Board voted to approve and sign. Motion passed.***

**DISCUSSION:**

- Floodplain development permitting process: On a motion by Kathi, seconded by Jim; ***the Board voted with the changes Charlotte made to the building permit and building permit application process in order to meet the NFIP requirements. Motion passed.***
- Compliance:
  - Simons: Charlotte mentioned that the last letter sent had indicated that failure to comply with this order will cause the Town to take legal corrective action and at the last meeting it was suggested to reach out to ask her for a date. She mentioned that this has been going on for a while now and in her opinion, we should follow through with what the letter said. On a motion by Kathi, seconded by Jim; ***the Board voted for Charlotte to proceed with legal action. Motion passed.***

On a motion by RYANNE and seconded by Kathi; ***the Board voted to adjourn at 7:38 p.m. Motion passed.***

Respectfully submitted,  
Charlotte Comeau  
Town Administrator