

**TOWN OF ACWORTH, NEW HAMPSHIRE**  
**Selectmen**  
**Approved Minutes for Meeting of June 6, 2022 at 7:00 p.m.**  
**Town Hall, 13 Town Hall Rd, Acworth, NH 03601**

**SELECT BOARD PRESENT:** Jim Jennison; Ray Leonard; Kathi Bradt

**CALL TO ORDER:** Jim called the meeting to order at 7:00 p.m.

**STAFF PRESENT:** Charlotte Comeau, Administrative Assistant; Mark McIntyre, Road Agent

**OTHERS PRESENT:** Gary Baber; Jennifer Bland; Conan Cook & Brenda Melius; Glenn Elsesser; Frank Emig; William Sandoe

**FLOOD RESPONSE:**

- Kathi discussed the weekly meeting with HSEM. The next project will be Derry Hill and hope to have an RFP for the next meeting.
- Erin will be grouping roads together and will be sending a list of groups to us that are closest to being finished.
- We will need to discuss Forest Rd Bridge as contractors are booked out to 2023. DES and FEMA hazard mitigation people will need to get involved.
- FEMAs classification of emergency work for damages that close a road is category B. They may have an issue with the road being opened and closed several times which could affect whether this project is entirely a category B or partly a Category C. We should be able to be reimbursed for Category B expenses quickly which will be used to reduce the loan principal.

Discussion on the engineer RFP and the RFP for Charlestown Rd. There was only one each submitted. Jamie had indicated that the important thing to satisfy FEMA was that we did this process of sending out RFPs. On a motion by Kathi, seconded by Ray; ***the Board voted to accept the proposals from JP Trucking & Excavating and Right Angle Engineering.***

**MINUTES:** Meeting and NPS minutes of May 31st, 2022: on a motion by Kathi, seconded by Ray; ***the Board voted to approve meeting minutes and NPS minutes as written. Motion passed.***

**BILL MANIFEST:** On a motion by Kathi, seconded by Ray; ***the Board voted to approve. Motion passed.***

**PAYROLL MANIFEST:** On a motion by Kathi, seconded by Ray; ***the Board voted to approve. Motion passed.***

Jim announced that the town received \$132,500 from the auction on Saturday.

**HIGHWAY DEPARTMENT REPORT:**

- Making good process on grading roads. Will be coming back to Lynn Hill shortly.
- Put chloride down on Derry Hill to help with dust control.
- Planning on doing some stabilization on Derry Hill to Nelsons either end of this week or first of next week.
- Jim asked if Mark contacted Josh about the two culverts on Luther Hill. Mark said he is planning on taking care of this.
- Jim asked Mark to find out when Crane Brook Rd will be open and let Charlotte know so she can update the website.
- Mark will get in touch with some other companies to see about getting quotes for sand and gravel.

**PUBLIC:**

Gary presented a letter giving permission for Charlie Bradt, TS attendant, permission to kindle the burn pit anytime the fire danger is low or moderate and has previously notified dispatch. The letter also stated the water tank must be full before starting the fire and completely extinguished before leaving. The Board was in agreement with this.

**ACTION ITEMS:**

- Building permits:
  - Pike M221 L009. On a motion by Kathi, seconded by Ray; ***the Board voted to approve and signed, noting to remove the mobile home within 30 days after moving into the home. Motion passed.***
  - Merrill M208 L8. On a motion by Kathi, seconded by Jim; ***the Board voted to approve and signed. Motion passed.***
- Intents to Cut: None

- Compliance:

- Sandoe's driveway. Mark stated that the lower driveway needs a culvert. Mr. Sandoe does not agree a culvert is necessary. After much discussion Kathi mentioned that the town has a policy that it will help property owners source a culvert if they need a replacement. Once it has been decided what is needed, Mr. Sandoe could work with Mark and the town could order the culvert at a lower costs. RSA 236:13 VI in part states that all private driveway connections remain the continuing responsibility of the landowner. Mr. Sandoe agreed to work with the highway dept. Mark will see if they have a used culvert they could provide.

**DISCUSSION:** None

**NON-PUBLIC SESSION (NPS):** On a motion by Jim seconded by Kathi; *the Board voted by roll call vote to enter into NPS pursuant to RSA 91-A:3 II (a) at 8:10 p.m. Motion passed.*

On a motion by Jim, seconded by Ray; *the Board voted to exit NPS and reconvened public meeting at 8:39 p.m. Motion passed.*

**NON-PUBLIC SESSION (NPS):** On a motion by Ray seconded by Jim; *the Board voted by roll call vote to enter into NPS pursuant to RSA 91-A:3 II (c) at 8:40 p.m. Motion passed.*

On a motion by Kathi, seconded by Jim; *the Board voted to exit NPS and reconvened public meeting at 8:55 p.m. Motion passed.*

On a motion by Jim, seconded Kathi; *the Board voted to adjourn at 8:55 p.m. Motion passed.*

Respectfully submitted,



Charlotte Comeau  
Administrative Assistant

**The next Selectmen meeting is scheduled for Monday June 20, 2022, 7:00 at the Town Hall**