

TOWN OF ACWORTH, NEW HAMPSHIRE
Selectmen
Approved Minutes for Business Meeting of May 6, 2025 at 6:30 p.m.
Town Hall, 13 Town Hall Rd, Acworth, NH 03601

SELECT BOARD PRESENT: Kathi Bradt; Ryanne Schoonover

STAFF PRESENT: Charlotte Comeau, Town Administrator; Jennifer Bland, EMD/HWY; Melinda Loiselle, Treasurer

OTHERS PRESENT: Glenn Elsesser; Steve & Lori Murray; Rob Traver; Scott Travers

CALL TO ORDER: Kathi called the meeting to order at 6:30

ALTERNATE PROJECT UPDATE: Jennifer was informed that the reason Director Buxton has not signed the paper for FEMA to release the funds is because the legal dept at HSEM is reviewing it. FEMA was not aware of this and they, along with their legal dept, will be discussing this with HSEM at the Thursday meeting to get this expedited.

Glenn suggested the board look at a copy of the scope of work so we would be ready as soon as the money is received.

There was some discussion on Thayer Brook Rd. Jennifer said this is still in negotiation with FEMA, but we are going to try and keep this work in-house to save money.

Kathi asked how the temporary repairs on CBR is holding up. Jennifer said it is not doing well. Jennifer said FEMA will allow us to do general maintenance, but it wouldn't be reimbursable.

MINUTES: On a motion by Ryanne, seconded by Kathi; Kathi asked to make it clear in the intent to cut section that the preliminary road inspection is based on the town road agreement. On a motion by Ryanne, seconded by Kathi; ***the Board voted to approve as amended. Passed.***

BILL MANIFEST: On a motion by Ryanne, seconded by Kathi; ***the Board voted to approve and sign with the addition and correction. Passed.***

PAYROLL MANIFEST: On a motion by Ryanne, seconded by Kathi; ***the Board voted to approve and sign. Passed.***

HIGHWAY DEPARTMENT:

Work report/work plan: They have been grading around town. Swept CLR and DHR but doesn't look like DHR was swept. Steve said it doesn't look like CLR was swept either. Jennifer said they took 3 one-ton truck loads of sand out of CLR. The sand goes back to the highway dept.

Glenn asked about sweeping the bridges, Jennifer said it is on their list.

PLANNING BOARD UPDATE: Ryanne. PB met on 4/28 and had the 2nd public hearing for Ledbetter's and approved of the subdivision with 298' of road frontage. They approved 4 driveway permits. Reviewed PB procedures, driveway permit app changes and the fee schedule changes. The joint board meeting is May 27th at 6:30PM.

CONSERVATION COMMISION UPDATE: None

PUBLIC: None

ACTION ITEMS:

- Building Permit:
 - C&S Martin M215 L1 and non-liability agreement: On a motion by Kathi, seconded by Ryanne; ***the Board voted to approve and sign. Passed.*** On a motion by Ryanne, seconded by Kathi; ***the Board voted to approve and sign the non-liability agreement. Passed.***
 - J Porter-Skinner M241 L6: This is under the 144-sf requirement, so a building permit is not necessary.
- Current Use Apps: Sousa M217 L23/M221 L22; Brown M217 L21; Smith M246 L28. On a motion by Kathi, seconded by Ryanne; ***the Board voted to approve all and sign. Passed.***

- Intent to Cut:
 - N Jennison M233 L230; Bascom Maple Farm M232 4&5: On a motion by Kathi, seconded by Ryanne; ***the Board voted to approve and sign. Passed.***
 - N Osgood M208 L3, 12 & 13; M209 L5; M216 L16, 17 & 24: The road agreement was signed and returned. Jennifer has taken pictures and has saved them to the OneDrive. The highway dept. will be monitoring the road. ***On a motion by Ryanne, seconded by Kathi; the Board voted to approve and sign the road agreement. Passed.***
 - M Jurkoic M228 L7 & M223 L13: Jennifer said they haven't taken pictures yet. Kathi said it won't be starting until June so there is time. She also mentioned that it is not Mitchell Pond Rd, it is Clough Rd, and this should be changed. Jennifer asked what the process is if they see a violation. Kathi said to report it to Charlotte. On a motion by Kathi, seconded by Ryanne; ***the Board voted to approve and sign the intent and road agreement. Passed.***
- Intent to Excavate: J Tarmey M250 L1. Postponed action on this. Kathi mentioned that we have had an intent to excavate on this property before, but this is a new owner. The previous owner was acting under an application he put through the PB in 2008 where he was taking off sand each year. The state has recommended that since this was so long ago and there is a new owner we should ask for a new plan. On a motion by Kathi, seconded by Ryanne; ***this was tabled until we have the excavation plan from the PB. Passed.***

DISCUSSION:

- Letter to Cold Pond Land Trust: The compliance letter was returned "unclaimed" Kathi suggested to email Andrea Alderman.
- Email re: beehives: There was an email from the property owner in response to our letter. Kathi said we need some time to go through the file we have. Helen has done some research on this and had some responses from state preservationists. Kathi will look through the file with Charlotte to see how we could proceed.
- Email re: SB297: Ryanne said it is her understanding HealthTrust is going out of business effective July 1. Charlotte said she would think they would need to fulfill the contract which is to the end of the year. Jennifer said that if SB297 passes they will close by December 31, 2025. Perhaps July 1 is for the fiscal year for the school.
- Fall Mountain withdrawal study update: Ryanne: There was legal counsel there to answer some questions on the various requirements and different options. There were heated discussions on how to break up into subcommittees. They decided to split into 2 groups. They will meet once a month as a full committee. They will have a second or third meeting in a month and report back to the full committee. The first subcommittee meeting is next Monday the 12th and the larger full committee will meet on the 2nd Monday of the month.
- Audit update: Charlotte said Roberts & Greene did agree to do the audit and it would be sometime in July. If they couldn't finish it all they would return in the fall. DRA said because we have an elected auditor, we would still need to do the MS-60.

On a motion by Ryanne and seconded by Kathi; ***the Board voted to adjourn at 7:35 p.m. Passed.***

Respectfully submitted,
Charlotte Comeau
Town Administrator