

**TOWN OF ACWORTH, NEW HAMPSHIRE**  
**Selectmen**  
**Approved Minutes for Meeting of April 18, 2022 at 6:30 p.m.**  
**Town Hall, 13 Town Hall Rd, Acworth, NH 03601**

**SELECT BOARD PRESENT:** Jim Jennison, Ray Leonard, Kathi Bradt

**CALL TO ORDER:** Jim called the meeting to order at 6:30 p.m.

**NON-PUBLIC SESSION (NPS):** On a motion by Kathi seconded by Ray; *the Board voted by roll call vote to enter into NPS pursuant to RSA 91-A:3 II (c) at 6:30 p.m. Motion passed.*

On a motion by Kathi, seconded by Jim; *the Board voted to exit NPS and reconvened public meeting at 7:00 p.m. Motion passed.*

**STAFF PRESENT:** Charlotte Comeau, Administrative Assistant; Mark McIntyre, Highway Supervisor

**OTHERS PRESENT:** Jennifer Bland; Ian Burnett; Conan Cook & Brenda Melius; Glenn Elsetter; Frank Emig; Mark Girard; Denise Stone; Kathleen Tallman; Gregg Thibodeau

**FLOOD RESPONSE:** Kathi mentioned the Crane Brook contracts and emergency authorization ends June 1<sup>st</sup>. If there is still work to be done, there will be specific emergency authorization for specific sights rather than general.

Discussion on opening the emergency lane on Holden Hill took place for work starting on May 2. On a motion by Kathi, seconded by Ray to open emergency lane. Jim presented an amendment to open the emergency lane one week before (Monday April 25) to allow chance for the road to dry out. On a motion by Kathi, seconded by Ray; *the Board voted to approve. Motion passed.*

**MINUTES:** Meeting and NPS minutes of April 4, 2022: on a motion by Ray and seconded by Kathi; *the Board voted to approve as written. Motion passed.*

**BILL MANIFEST:** On a motion by Kathi and seconded by Ray; *the Board voted to approve. Motion passed.*

**PAYROLL MANIFEST:** On a motion by Kathi and seconded by Jim; *the Board voted to approve. Motion passed.*

**HIGHWAY DEPARTMENT REPORT:**

- Mark asked if we could keep Crane Brook Rd closed during the Bascom open house. He said that it may cause confusion by opening up those two days and it would be less expensive and less liability for the town to keep it closed. Ray agreed that it would cost the town more money to keep putting fill back in to make it drivable. Jim wants to make it as convenient as possible for the Bascom's. After further discussion, on a motion by Ray, seconded by Kathi to agree with what Mark and Erin said, *the board voted, motion didn't pass.*
- Mark asked when the Board wanted the seasonal posted road signs to be removed. Consensus that it could be anytime. Mark said It wouldn't be until the first of next week.
- Mark said they've been working on Heino Rd., been the worse road regarding mud this year.
- Mark asked about the highway crew going to a 4 ten-hour day week. On a motion by Kathi, seconded by Ray; *the Board voted to go to a 4 ten-hour day week. Motion passed.*
- Discussion took place on ordering the fuel tank Glenn recommended. The cost is \$1,560 which includes labor by Scott Gendron. On a motion by Kathi, seconded by Ray; *the Board voted to approve in order to get the truck running. Motion passed.*
- Kathi asked Mark about the used culverts and would he call Ruggiero to bring a dumpster if we're not going to use them. We would get credit for them.

The Board acknowledged Mark Girard. Mark had reviewed the 2004 warrant article that was passed where he understands at Dodge Brook Rd there is 900 feet from River Rd that is a Class VI Road and then it becomes a Class A Trail. Wants to be sure the Selectmen are in agreement with this. The property owner is forbidding vehicles to drive down the Class VI Road. Mark recommends we put signs there. Something like a Dodge Brook Rec. Trail and put it on the opposite side of the road. The Board agreed with this and Jim asked Mark M if he could get signs through the state for this. Mark G. will work with Mark M. on this.

**TRANSFER STATION:** Mark M said they did service on the compactor and it's now working. Jim asked about the burn permit. Mark said it is still a work in progress but should be all set in another week.

On a motion by Kathi, seconded by Jim; *the Board voted to approve and sign the 2021 yearly transfer station inspection report. Motion passed.*

**PUBLIC:** Brenda asked if there were any meeting notes from the DES/FEMA meeting on Friday. Kathi said it was a meeting that was set up by DES and she would ask them.

The Board acknowledged Ian Burnett; Cold Pond Land Trust. Kathi stated that Ian will be taking their plans to the Planning Board next week and part of the plan involves moving a camper temporarily onto the land trust while they are waiting for the subdivision process to take place. Due to this, she felt it was a good idea to let the Selectmen know what their plan was and get any feedback. Ian plans on being in temporary quarters around six months.

#### **ACTION ITEMS:**

- Building permits: Todd & Beth Porter-on a motion by Jim and seconded by Kathi; ***the Board voted to approve. Motion passed***
- Intents to Cut: Bascom Maple Farm Map 220 Lot 9-on a motion by Kathi and seconded by Jim; ***the Board voted to approve. Motion passed.***
- Report of excavated material: Balla-on a motion by Jim and seconded by Kathi; ***the Board voted to approve. Motion passed.***
- Finalize auction list, review and sign auction agreement: Kathi mentioned that we are now adding Augustinowicz to the list. It was thought to be a wetland but the ConCom reviewed again and said there is an area on higher ground that could be built on. On a motion by Kathi and seconded by Ray; ***the Board voted to have six properties on the auction.*** There was further discussion on the Champney property and consensus to remove it from the list temporarily to do some research on the way the lot was created. Brenda stated that it is not landlocked so should not be considered a sale to an abutter if that is the criteria, others were in agreement. On a motion by Ray and seconded by Kathi, ***the Board voted to have the Champney property included in the auction. Motion passed.***
- Updated policy manual (added notice of non-discrimination): On a motion by Jim, seconded by Ray; ***the Board voted to approve to adopt. Motion passed.***
- Review RFPs: Discussion took place on the RFP for Cold Pond Rd. Kathi said it's the same language as last year for Beryl Mtn Rd. Charlotte will send to Glenn & Brenda to review and then email to various contractors and post on website. Kathi spoke on the RFP templates that we will need to implement soon for anything over \$10k to be FEMA compliant and that we will be past the emergency portion of the work in the month of May. Will review again at next meeting.
- Sign letter to J. Herpel: On a motion by Jim and seconded by Ray; ***the Board voted to sign the letter. Motion passed.***
- Compliance: The Board acknowledged Kathleen Tallman. They haven't been able to move the trailer. Kathi mentioned that the town has also asked for a building permit to have an ADU. Kathleen stated they are not going to have an ADU. On a motion by Jim and seconded by Kathi; ***the Board voted to make one final extension to remove the camper by the end of May.*** On motion by Jim and seconded by Kathi; ***there was an amendment to include all the junk to be removed by this time as well. Motion passed.*** On a motion by Jim and seconded by Kathi; ***the Board voted for the Tallman's to remove the camper by the end of May with all the junk. Motion passed.*** Jim advised Kathleen that more than two unregistered vehicles on the property is considered a junk yard.
  - Letter to the Pike's, on a motion by Kathi and seconded by Jim; ***the Board voted to sign the letter. Motion passed.***
  - Resend letter to Gerry Demurro by certified mail. On a motion by Jim and seconded by Kathi; ***the Board voted to resend letter certified mail. Motion passed.***

#### **DISCUSSION:**

- Use of metal detector at Town Forest: Gregg T. said he spoke with the caretakers on this and this already took place last weekend.
- Frank mentioned the Class VI Road committee was set up for 5 people and now there is 7. He is willing to step down and have Brenda take his place. Ray would also be willing to step down. All agreed.

**NON-PUBLIC SESSION:** On a motion by Jim and seconded by Ray; ***the Board voted by roll call vote to enter into NPS pursuant to RSA 91-A:3 II (a) at 8:50 p.m. Motion passed.***

On a motion by Kathi, seconded by Jim; ***the Board voted to exit NPS and reconvened public meeting at 8:55 p.m. Motion passed.***

There was discussion on the opening of Crane Brook Rd for the Bascom's open house in order to clarify the earlier discussion. On a motion by Kathi and seconded by Ray; ***the Board voted to have the road open for this event. Motion passed.***

On a motion by Jim and seconded by Kathi; ***the Board voted to adjourn at 9:00 p.m. Motion passed.***

Respectfully submitted,



Charlotte Comeau  
Administrative Assistant

**The next Selectmen meeting is scheduled for May 2, 2022, 7:00 at the Town Hall**